

**in060018**

**Accredited Standards Committee\***  
**INCITS, Information Technology**

**Doc. No. H3/06-005**  
**Date: January 3, 2006**  
**Project:**  
**Ref. Doc.:**  
**Reply to: William J. Protzman**  
**DCS Corporation**  
**1330 Braddock Place**  
**Alexandria, VA 22314**  
**571-227-6181**  
**wprotzman@dcscorp.com**

Lynn Bara  
Associate Director, Standards Operations  
INCITS/Information Technology Industry Council

Dear Ms. Bara,

At the October 2005 INCITS Executive Board meeting, a review of the Head of Delegation Report from the September 2005 ISO/TC211 Plenary held in Montreal was conducted. Following discussion of the HoD report, the following action item was assigned:

**a05.188** - The INCITS/H3 and L1 Chairmen are asked to note the establishment of a Joint Task Force between ISO/TC211 and ISO/IEC JTC 1/SC24 and to determine ways to coordinate. They are requested to report on the status of their plan for coordination in time for consideration at the January 2006 SDB meeting.

On December 14, 2005, you requested that I coordinate with Norm Andersen, L1 Chairman, to provide any preliminary information and to let you know when we would be able to submit a joint plan for coordination. Subsequent to your request, Mr. Andersen and I discussed the resolution and have developed the following jointly agreed upon position.

The co-chairs for the Joint Task Force between ISO/TC211 and ISO/IEC JTC 1/SC24 have been identified as Charles Roswell (member INCITS L1) and Mike Leite (member INCITS H3). In addition, there is a significant cross membership within the established joint task force from both the L1 and H3 committees. Given these circumstances, it is the proposal of the Chairs of INICTS L1 and INCITS H3 that the two identified joint task force co-chairs serve as primary liaisons between the two INCITS committees and that any requirement(s) for special INCITS coordination be based upon their recommendations. It is further believed by both Chairs, that at this time, there is no immediate need for a formal joint INCITS Committee to address this activity.

Thank You,

Norm Andersen

William Protzman

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Chair INCITS L1

Chair INCITS H3