

NCITS B10.6 Meeting

Austin, TX

Wednesday, May 5, 2004

9:00 A.M. Local Time

Draft Agenda

Call to Order - Arthur Bobrow (chair)

Attendees introduction - Roll Call

Mailing List Review

B10.6 Membership Review, Voting Qualifications

Review INCITS Antitrust statement (Document B10.6-2004-)

Minutes: Tampa, FL B10.6 Meeting

B10.6-2004-11 minutes Tampa FL

Minutes from UK, ISO/IEC/SC17 WG-1 Meetings:

WG-1 General Meeting, David May, Convenor, (B10.6-2004-14)

Review action item list, identify US contributions, B10.6 members are requested to review in advance and be prepared to support any US contributions required to complete action items.

WG-1 Task Force 3, Uwe Trugglemen, Convenor

No minutes published. Ask for coexistent technology contributions.

CD ISO/IEC 10373-1 Identification cards - Test methods - Part 1:

General characteristics.

(B10.6-2004-19) N 2506 - BALLOT RESULT

Establish US position for disposition of comments

CD ISO/IEC 10373-2

Identification cards – Test methods – Part 2: Cards With Magnetic Stripes.

(B10.6-2004-17) 1N1334 JN 10373_2 *Informative Annex A*

ISO/IEC 7811-6/PDAM ISO/IEC

Title: Identification cards--Recording technique—Part 6: Magnetic Stripe--High Coercivity – Amendment 1: Ui6 – Criteria and test method.

Recommendation for NP Ballot 17N2491 Limited use contactless IC cards as an amendment to 15457-1,-2 Thin Flexible cards, may need a joint discussion with B10.5 Chair and other interested B10.5 members.

Other Business:

Next B10.6 Meetings:

Boston, Massachusetts August 18, 2004

Annex A

**For Reference Only, please consult individual agendas for exact times and dates
B10 Meeting Schedule for Austin**

	Mon. May 3	Tues May 4	Wed May 5	Thur May 6
B10.1 IC w/Contacts			(35) 9 – 11 am (10) 11am –	
B10.5 Contactless IC			(25) 11-5pm	
Smart Card Interoperability		(25) 9am – 4pm		
B10.3 Card Service		(30) 8am-5pm		
B10.3 CDTF Task Force	(30) 8am – 12pm			
B10.6 MS/Phys/TM/TFC			(25) 9am - 12pm	
B10.8 Drivers License			(20) 1-5 pm	
USA/RC			No meeting	
Health Care Card Ad Hoc			(6) 5 – 6 PM (??)	
B10 Plenary				(60) 8 –

Antitrust Guidelines

ITI counsel developed the INCITS Antitrust Guidelines for the protection of INCITS and INCITS Subgroup members on antitrust issues. INCITS and INCITS Subgroup members must follow the INCITS Antitrust Guidelines.

Anticipate Risks

INCITS and INCITS subgroup meetings must be conducted in a manner that avoids the appearance of conduct which might violate the antitrust laws. The harsh criminal penalties in the antitrust laws, for individuals as well as organizations, the high costs of defending antitrust suits, the diversion of resources from our important missions, and the risk of liability together mandate an understanding of, and respect for, the antitrust laws by INCITS and its members. Our objective is to create a climate where antitrust risks are both anticipated and avoided.

Consult Counsel

Legal counsel should be consulted prior to any discussion of actions which the staff or INCITS believes could raise antitrust issues, or which seem in any way to be questionable or out of the ordinary. It is counsel's job to advise INCITS on any matters that have legal significance. It is always better to ask.

Notice and Agenda

Each INCITS or INCITS subgroup meeting must be preceded by a notice to the members of the committee with a draft agenda. As required by INCITS procedures, the agenda must be approved at the beginning of the meeting and followed.

Conduct of Meetings INCITS policy requires the full-time attendance of a member of the INCITS staff at every meeting sponsored by INCITS, except where otherwise approved. All participants should be afforded an opportunity to present their views. Acting on behalf of INCITS, INCITS staff or an INCITS officer or subgroup officer have the responsibility to terminate any discussion, seek counsel's advice or, if necessary, terminate any meeting if the discussion might be construed to raise questions under the INCITS antitrust guidelines.

Minutes of Meetings

After each INCITS or INCITS subgroup meeting, concise minutes must be prepared that accurately describe the actions taken, the justification for those actions, and where appropriate, additional pertinent discussion. These minutes must be prepared by a member of the INCITS staff or someone designated by an INCITS officer to prepare the minutes. When prepared by someone other than a member of the INCITS staff, the draft minutes shall be reviewed by the INCITS staff prior to distribution to the committee.

Sensitive Topics

With rare exceptions that should be made only upon the advice of INCITS counsel, there should never be discussion of the following topics at any INCITS or an INCITS subgroup meeting:

- Any company's prices or pricing policies;
- Specific R&D, sales and marketing plans;
- Any company's confidential product, product development or production strategies;
- Whether certain suppliers or customers will be served;
- Prices paid to input sources; or
- Complaints about individual firms or other actions that might tend to hinder a competitor in any market.

Standards

In INCITS sponsored committees related to standards, all relevant opinions should be considered and a sound technical basis for the INCITS position should be articulated. When participating in other standard-setting bodies on behalf of INCITS, INCITS representatives should be guided by both the letter and the spirit of the established procedures, which are designed to ensure that the process is open to all interested parties and standards are based on objective technical factors. INCITS members should voluntarily disclose any proprietary interest they may have in proposed standard in order to reduce the risk of antitrust liability.

Educational Presentations

Sharing non-proprietary information among competitors is generally lawful. Discussion should be limited to objectives, which promote overall consumer welfare. Exchanging proprietary

information may not be appropriate, if the purpose or effect of the exchange is to lead to diminished competition in the marketplace.