

NCITS B10.6 Meeting
Carson, CA
Wednesday, January 17
8:00 A.M. Local Time

Draft Agenda REV 1

- 1) Call to Order (Chair Arthur Bobrow)
- 2) Attendees introduction - Roll Call
- 3) Mailing List Review (Secretary Terry Schindler)
- 4) B10.6 Membership Review, Voting Qualifications
- 5) Review INCITS Antitrust Statement Document
 - a) [Docs\B10.6-2006-29 antitrust.doc](#)
- 6) Review the B10.6 Agenda and discuss changes or additional topics for other business
- 7) Review Minutes: San Francisco document B10.6-2006-41
 - a) Vote to approve minutes with/without changes
- 8) General discussion verbal HOD report Paris WG1 meeting minutes doc
 - a) B10.6-2007-05 WG1 Minutes 2006-10.pdf

9) Physical & Mag Stripe Ballots

B10.6-2007-05 ISO_FDIS_8484_and_ExplanatoryReport.pdf

B10.6-2007-06 ISO_IEC_FDIS_7811-8_and_ExplanatoryReport.pdf

SC: 17 N 3129/3176

Ballot - ISO/IEC 7810/P-DAM 1 Identification Cards – Physical Characteristics

Amendment 1: Criteria for Cards containing IC's

SC/JTC 1 01/24/2007

SC: 17 N 3168

Ballot – ISO/IEC FCD 15457-1 Identification cards – Thin flexible cards – Part 1: Physical characteristics.

SC/JTC 1 03/29/2007

SC: 17 N 3169

Ballot – ISO/IEC 15457-3 Identification cards – Thin flexible cards – Part 3: Test

SC/JTC 1 03/29/2007

SC: 17 N 3170

ISO/IEC 15457-2: 2006 – has been posted to the ISO server for FDIS ballot.

SC/JTC 1 TBA

10) Tactile Identifier

- a) For discussion document B10.6-2006-43 - TIM contribution VISA

11) Opacity proposal

- a) For discussion document B10.6-2007-2 – Opacity contribution Eclipse

12) FDIS 7811-8 1N1595 Ballot comments

- a) B10.6-2007-03 FDIS 7811-8 1N1595 Datacard comments

13) Review US comments for the WG1 Germany

14) Action list review

15) Volunteer for HOD at WG1 Germany

- a) List of B10.6 members planning to attend WG1 Germany

16) Next B10.6 Meetings:

May 2007

August 2007

Minneapolis/Datacard/Fargo/Eclipse/3M

Need Volunteer

17) Call for motions to close the meeting

ANNEX A

Antitrust Guidelines

ITI counsel developed the INCITS Antitrust Guidelines for the protection of INCITS and INCITS Subgroup members on antitrust issues. INCITS and INCITS Subgroup members must follow the INCITS Antitrust Guidelines.

Anticipate Risks

INCITS and INCITS subgroup meetings must be conducted in a manner that avoids the appearance of conduct which might violate the antitrust laws. The harsh criminal penalties in the antitrust laws, for individuals as well as organizations, the high costs of defending antitrust suits, the diversion of resources from our important missions, and the risk of liability together mandate an understanding of, and respect for, the antitrust laws by INCITS and its members. Our objective is to create a climate where antitrust risks are both anticipated and avoided.

Consult Counsel

Legal counsel should be consulted prior to any discussion of actions which the staff or INCITS believes could raise antitrust issues, or which seem in any way to be questionable or out of the ordinary. It is counsel's job to advise INCITS on any matters that have legal significance. It is always better to ask.

Notice and Agenda

Each INCITS or INCITS subgroup meeting must be preceded by a notice to the members of the committee with a draft agenda. As required by INCITS procedures, the agenda must be approved at the beginning of the meeting and followed.

Conduct of Meetings INCITS policy requires the full-time attendance of a member of the INCITS staff at every meeting sponsored by INCITS, except where otherwise approved. All participants should be afforded an opportunity to present their views. Acting on behalf of INCITS, INCITS staff or an INCITS officer or subgroup officer have the responsibility to terminate any discussion, seek counsel's advice or, if necessary, terminate any meeting if the discussion might be construed to raise questions under the INCITS antitrust guidelines.

Minutes of Meetings

After each INCITS or INCITS subgroup meeting, concise minutes must be prepared that accurately describe the actions taken, the justification for those actions, and where appropriate, additional pertinent discussion. These minutes must be prepared by a member of the INCITS staff or someone designated by an INCITS officer to prepare the minutes. When prepared by someone other than a member of the INCITS staff, the draft minutes shall be reviewed by the INCITS staff prior to distribution to the committee.

Sensitive Topics

With rare exceptions that should be made only upon the advice of INCITS counsel, there should never be discussion of the following topics at any INCITS or an INCITS subgroup meeting:

- Any company's prices or pricing policies;
- Specific R&D, sales and marketing plans;
- Any company's confidential product, product development or production strategies;
- Whether certain suppliers or customers will be served;
- Prices paid to input sources; or
- Complaints about individual firms or other actions that might tend to hinder a competitor in any market.

Standards

In INCITS sponsored committees related to standards, all relevant opinions should be considered and a sound technical basis for the INCITS position should be articulated. When participating in other standard-setting bodies on behalf of INCITS, INCITS representatives should be guided by both the letter and the spirit of the established procedures, which are designed to ensure that the process is open to all interested parties and standards are based on objective technical factors. INCITS members should voluntarily disclose any proprietary interest they may have in proposed standard in order to reduce the risk of antitrust liability.

Educational Presentations

Sharing non-proprietary information among competitors is generally lawful. Discussion should be limited to objectives, which promote overall consumer welfare. Exchanging proprietary information may not be appropriate, if the purpose or effect of the exchange is to lead to diminished competition in the marketplace.