

NCITS B10.6 Meeting
Northbrook, IL
Wednesday, May 4th, 2005
8:00 A.M. Local Time

Draft Agenda

- 1) Call to Order (Chair Terry Schindler)
- 2) Attendees introduction - Roll Call
- 3) Mailing List Review (Secretary Terry Schindler)
- 4) B10.6 Membership Review, Voting Qualifications
- 5) Review INCITS Antitrust statement Document B10.6-2005-24
- 6) Review the B10.6 Agenda and discuss changes or additional topics for other business
- 7) Review Minutes: Boston B10.6 Meeting B10.6-2005-14
- 8) General discussion B10.6-2005-20 WG1 HOD report Barcelona 2005
ISO/IEC/SC17 WG-1 Meetings: Terry Schindler
- 9) B10.6-2005-10 FCD ISO/IEC 10373-1 Identification cards - Test methods -
Part 1: General characteristics.
 - a) B10.6-2005-20 WG1 HOD report Barcelona 2005
 - i) Card dimensional stability
 - ii) Opacity

10) B10.6-2005-7 FCD ISO/IEC 10373-2

Identification cards – Test methods – Part 2: Cards With Magnetic Stripes.

- a) B10.6-2005-20 WG1 HOD report Barcelona 2005
 - i) Ceramic test head issue

11) Review B10.6-2005-26 WD8484_2. Magnetic stripes on savings books

- a) B10.6-2005-20 WG1 HOD report Barcelona 2005

12) New Work Proposal 600 Oe magnetic stripe 7811-8

- a) B10.6-2005-20 WG1 HOD report Barcelona 2005

13) Discussion new WG1 work proposal for limited use PICC

- a) B10.6-2005-19 LUC resolutions and notes WG8n1031
- b) B10.6-2005-21- French LUC document
- c)

14) Other Business:

15) Review US position for the WG1 meeting in Germany

16) Call for attendance of the WG1 meeting in Germany
Volunteer for HOD

17) Next B10.6 Meetings:

- a) August 2005 Need Volunteer

18) Call for motions to close the meeting

Antitrust Guidelines

ITI counsel developed the INCITS Antitrust Guidelines for the protection of INCITS and INCITS Subgroup members on antitrust issues. INCITS and INCITS Subgroup members must follow the INCITS Antitrust Guidelines.

Anticipate Risks

INCITS and INCITS subgroup meetings must be conducted in a manner that avoids the appearance of conduct which might violate the antitrust laws. The harsh criminal penalties in the antitrust laws, for individuals as well as organizations, the high costs of defending antitrust suits, the diversion of resources from our important missions, and the risk of liability together mandate an understanding of, and respect for, the antitrust laws by INCITS and its members. Our objective is to create a climate where antitrust risks are both anticipated and avoided.

Consult Counsel

Legal counsel should be consulted prior to any discussion of actions which the staff or INCITS believes could raise antitrust issues, or which seem in any way to be questionable or out of the ordinary. It is counsel's job to advise INCITS on any matters that have legal significance. It is always better to ask.

Notice and Agenda

Each INCITS or INCITS subgroup meeting must be preceded by a notice to the members of the committee with a draft agenda. As required by INCITS procedures, the agenda must be approved at the beginning of the meeting and followed.

Conduct of Meetings INCITS policy requires the full-time attendance of a member of the INCITS staff at every meeting sponsored by INCITS, except where otherwise approved. All participants should be afforded an opportunity to present their views. Acting on behalf of INCITS, INCITS staff or an INCITS officer or subgroup officer have the responsibility to terminate any discussion, seek counsel's advice or, if necessary, terminate any meeting if the discussion might be construed to raise questions under the INCITS antitrust guidelines.

Minutes of Meetings

After each INCITS or INCITS subgroup meeting, concise minutes must be prepared that accurately describe the actions taken, the justification for those actions, and where appropriate, additional pertinent discussion. These minutes must be prepared by a member of the INCITS staff or someone designated by an INCITS officer to prepare the minutes. When prepared by someone other than a member of the INCITS staff, the draft minutes shall be reviewed by the INCITS staff prior to distribution to the committee.

Sensitive Topics

With rare exceptions that should be made only upon the advice of INCITS counsel, there should never be discussion of the following topics at any INCITS or an INCITS subgroup meeting:

- Any company's prices or pricing policies;
- Specific R&D, sales and marketing plans;
- Any company's confidential product, product development or production strategies;
- Whether certain suppliers or customers will be served;
- Prices paid to input sources; or
- Complaints about individual firms or other actions that might tend to hinder a competitor in any market.

Standards

In INCITS sponsored committees related to standards, all relevant opinions should be considered and a sound technical basis for the INCITS position should be articulated. When participating in other standard-setting bodies on behalf of INCITS, INCITS representatives should be guided by both the letter and the spirit of the established procedures, which are designed to ensure that the process is open to all interested parties and standards are based on objective technical factors. INCITS members should voluntarily disclose any proprietary interest they may have in proposed standard in order to reduce the risk of antitrust liability.

Educational Presentations

Sharing non-proprietary information among competitors is generally lawful. Discussion should be limited to objectives, which promote overall consumer welfare. Exchanging proprietary information may not be appropriate, if the purpose or effect of the exchange is to lead to diminished competition in the marketplace.