

**To: INCITS B10.8 Members and Participants**  
**From: Brad Paulson**  
**Subject: August 2008 INCITS B10.8 Meeting Minutes**

**Draft Minutes**  
**INCITS B10.8 Driver License/ID Cards Meeting**  
**20 August 2008**  
**Redmond, Washington**

**1. Opening remarks and introductions**

Vic Andelin convened the meeting on at 1:02 PM local time. He introduced himself as Chair, and thanked Microsoft Corporation for the meeting facilities.

**1.1. Meeting guidelines (Anti-Trust)**

Vic stated that the meeting was operating under INCITS procedures, and called special attention to the ANSI patent policies and the INCITS antitrust policies (<http://www.incits.org/inatrust.htm>). Vic noted that the INCITS Antitrust Guidelines applied to this committee meeting, and that it was the responsibility of all attendees, and not just the Officers, to ensure that the Guidelines are followed, and to terminate discussions if they are not.

**1.2. Meeting Documents**

Vic noted that meeting documents had been sent out prior to the meeting to everyone on the mailing list (B10.8 N 08-013). Also, documents are obtainable from the B10.8 website at [http://www.incits.org/tc\\_home/b108htm/b108.htm](http://www.incits.org/tc_home/b108htm/b108.htm). You must have the appropriate user ID (b108member) and password (idt) to access protected files. The agenda and meeting documents were distributed in the required time frame.

**1.3. Self-introductions**

Brad Paulson introduced himself as Secretary. Attendees introduced themselves and the attendance at this meeting is as follows:

<b>Representative</b>	<b>Organization Name</b>	<b>Membership Class (P, A, AA, L)</b>
Vic Andelin (Chair)	Digimarc	P
Brad Paulson (secretary)	ICMA/Thor Engineering	P
David Margulis	Bayer Material Science	P
Dennis Warwick	Datacard Group	P
Loffie Jordaan	Fischer Consulting	P
Traci Johnson	HID Global	P
John Stearns	MagTek	P
Geoffrey Slagle	AAMVA	

**2. Attendance and Membership**

**2.1. Gaining and Losing Voting Membership**

Information on how membership is gained, maintained, and lost in any INCITS Technical Committee or Task Group may be found at

[www.incits.org/rd2/main.htm](http://www.incits.org/rd2/main.htm). An overview of these requirements was introduced by the chair

## **2.2. Changes in representation since last meeting**

American Bank Note Holographics

John Hynes replaces Tom McGrath as Principal representative

Giesecke & Devrient

Eric Virostek added as Alternate representative;

HID Global

Traci Johnson added as Principal representative;

## **2.3. New Voting Memberships**

Bayer Material Science

David Margulis as Principal representative

## **2.4. Memberships resigned**

Bearing Point

Oberthur Card Systems

Versatile Card Technologies

Texas Instruments

## **2.5. Memberships lost for fees**

3M

AAMVA

Functional Materials (FM Group)

Intelli-Check

## **2.6. Voting memberships in jeopardy for attendance**

Representatives of one member organization were informed by document B10.8 N 08-009 that their organization was in jeopardy of losing its voting membership as the result of not attending the required number of committee meetings. Representatives of Exponent were not present at this meeting. As a result, the membership of this organization has been changed from voting to advisory effective at this meeting.

## **2.7. Membership for this meeting**

Based on the above information, the total voting membership is 7 of 8 effective at the start of this meeting. The complete list of members (both voting and advisory) follows.

The attendance at this meeting is:

Organization	Type	Meeting Dates			
		Jan'08	Apr'08	Aug'08	Jan'09
Bayer Material Science	Voting	X	X	X	
Datacard Group	Voting	X	X	X	
Fischer Consulting	Voting	X		X	
Giesecke & Devrient	Voting	X			
HID Global	Voting		X	X	
ICMA	Voting	X	X	X	
L1 Identity Solutions	Voting	X	X	X	
Mag-Tek Inc.	Voting	X	X	X	
American Bank Note and Holographics	Advisory				
Exponent Inc.	Advisory				
Unisys	Advisory				
3M		X			
Transilwrap		X			

### 3. Approval of the Agenda

An electronic version of the agenda B10.8 N 08-012r1 and supporting documents were distributed.

- Denny Warwick moved to accept
- John Stearns seconded
- The motion passed by unanimous consent.

### 4. Approval of 23 April 2008 meeting minutes from Columbus, Ohio (B10.8 N 08-005).

- Denny Warwick moved to accept
- John Stearns seconded
- The motion passed by unanimous consent.

### 5. Committee Reports and updates

#### 5.1. SC17/WG10, 17 – 19 June in Athens, Greece

The Work Group meeting was attended by 13 representatives from 7 countries:

- France (1)
- Germany (2)
- Greece (2)
- Japan (4)
- South Africa (1)
- United Kingdom (2)
- United States (1)

The main focus of the Work Group meeting was to investigate the extent to which ISO/IEC 18013-1 may need early updating, and to consider future work for the Work Group.

The following are highlights of the issues discussed and decisions made at the meeting:

- The meeting agreed that a corrigendum to ISO/IEC 18013-1 is necessary to update vehicle category and restriction codes in line with ISO/IEC 18013-2 and in line with the European Commission Directive 2006/126/EC of 20 December 2006.
- The meeting agreed that a new part, Part 4 of ISO/IEC 18013, should be drafted to cover a test method for the extended access control application.
- A further extension of ISO/IEC 18013 being considered is the standardization of the Certificate of Professional Competence for commercial drivers. Additional investigation is however required before a decision in this respect will be made.
- ISO/IEC 18013-2 has been published

#### ISO/IEC FDIS 18013-3

WG10 is generally satisfied with the document. However, Germany may vote no as a consequence of the inability to incorporate protocols currently in use in Germany.

Loffie Jordaan motioned to approve the ballot

Denny Warwick seconded

Passed unanimously

B10.8 unanimous Recommendation to approve 18013-Part 3

Ballot and recommendation will be communicated to B10 Plenary

#### 5.2. ISO/IEC 24789 (Card Service Life)

Brad Paulson reported both INCITS/ANSI 322 and 440 were approved by the INCITS Executive Committee and moving to publication.

Brad Paulson also reported that both parts of ISO/IEC CD 24789 were being balloted, and neither ballot was approved by B10.11, which means the committee would recommend B10 disapprove both ballots with comments at the B10 plenary. Although there is general support for the concept, the details of the actual mechanism to combine the competing approaches presented by ANSI and AFNOR/DIN had not been resolved prior to distribution of the CD ballots. Since many details, editorial and technical, need to be resolved, the volume of comments necessitated a negative vote.

#### 5.3. Real ID

Vic Andelin and Geoff Slagle indicated that a star in a circle will be used to identify cards that comply with the Real ID standard. At this time, it appears that it will be colored gold for full compliance and another color or absence of color in the start for material compliance. If a jurisdiction is Real ID compliant then cards issued that are not compliant will have appropriate wording specifying they are not compliant when personalized.

### 6. Other Business

6.1. Thanks to meeting host – Microsoft Corporation

6.2. WG10 meeting 6 to 8 October in London, England

6.2.1. List of B10.8 members planning to attend

Loffie Jordaan - Convener

Brian Beech  
Geoffrey Slagle  
6.2.2. Volunteer for HoD  
Geoffrey Slagle

- Brad Paulson motioned to accept the US delegation
- Denny Warwick seconded
- Motion approved by unanimous assent

## **7. Future meetings**

Jan 20-22, 2009	Menlo Park, California/Exponent
April 28-30, 2009	Chicago, Illinois/Sony
August/Sept 2009	Minneapolis, Minnesota/Datacard (tentative)

## **8. Action list review**

8.1.

## **9. Adjournment**

Loffie Jordaan moved to adjourn at 1:43 PM  
Denny Warwick seconded  
The motion passed by unanimous consent.

Respectfully submitted by Brad Paulson