

**DATE:** 23 April 2008  
**TO:** INCITS B10.8 Members, Participants  
**FROM:** Brad Paulson, INCITS B10.8 Acting Secretary  
**SUBJECT:** Draft Meeting Minutes  
 Columbus, Ohio

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1.0 Administrative – Start Time: \_13:03\_

- 1.1 INCITS Anti-Trust Guidelines
- 1.2 Call to order, Introduction of attendees, B10.8 Secretary
  - 1.2.1.1. Number of Attendees \_\_\_6\_\_
  - 1.2.1.2. Number of Voting Members \_\_14\_\_
  - 1.2.1.3. Number of Observers \_\_1\_\_
- 1.3 Roll call, Task group membership, Voting status

Vic Andelin introduced himself as Chair, called the meeting to order at 1:03 PM local time, and welcomed everyone to Columbus, Ohio. Brad Paulson was introduced as Acting Secretary. Attendees introduced themselves and the attendance at this meeting is as follows:

Representative	Organization Name	Membership Class (P, A, AA, L)
Vic Andelin (Chair)	Digimarc	P
Brad Paulson (Acting Secretary)	ICMA/Thor Engineering	P
Dave Margulis	Bayer Material Science	
Dennis Warwick	Datacard Group	P
Traci Johnson	HID Global	AA
John Stearns	Mag-Tek	P

1.4 Update member / participant list

Based on the above information, the total voting membership is 5 of 14 effective at the start of this meeting. The complete list of members (both voting and advisory) follows.

The attendance at this meeting is:

Organization	Type	Meeting Dates			
		Jan'08	Apr'08	Aug'08	Jan'09
3M	Voting	X			
AAMVA	Voting				
Datacard Group	Voting	X	X		
Digimarc	Voting	X	X		

Exponent Inc.	Voting				
Fischer Consulting	Voting	X			
Giesecke & Devrient	Voting	X			
HID Global	Voting		X		
Intelli-Check	Voting				
ICMA	Voting	X	X		
Mag-Tek Inc.	Voting	X	X		
Versatile Card Technology	Voting				
American Bank Note and Holographics	Advisory				
Bearing Point	Advisory				
FM Group, Inc.	Advisory				
Oberthur Card Systems	Advisory				
Texas Instruments	Advisory				
Bayer Material Science		X	X		
Transilwrap		X			

## 2.0 Approval of Draft Agenda

- John Stearns moved to accept
- Denny Warwick seconded
- Passed by unanimous consent

## 3.0 Review and Approval of Carson, CA and South Dakota Meeting Minutes

- Denny Warwick moved to accept
- John Stearns seconded
- Passed by unanimous consent

## 4.0 SC17 / WG10 Update – Loffie Jordaan

- ISO/IEC JTC1-SC17 WG10 meeting was held in Swakopmund, Namibia on 18 to 20 February 2008.
- Work Group meeting was attended by representatives from:
  - Germany
  - Greece
  - Japan
  - Namibia
  - South Africa
  - Switzerland
  - United Kingdom
  - United States
- The meeting approved the editorial changes to the FDIS version of ISO/IEC 18013-2. This document will now be submitted to SC17 for publication.
- Japan confirmed that a notice will be sent to SC17 changing their vote on the ISO/IEC FCD 18013-3 ballot to an approval, thus meeting the requirements to

proceed to FDIS ballot. Although not necessary to proceed to FDIS ballot, SC17 will also be requested to forward the latest version of ISO/IEC 18013-3, along with the disposition of comments, to France, Germany and Sweden, to consider reversal of their provisional disapprove votes on the FCD ballot.

- A FDIS ballot version of ISO/IEC 18013-3 was prepared, and the meeting approved submission thereof to SC17 pending any final comments from WG10 members by 29 February 2008.
- The meeting confirmed that Annex F of ISO/IEC 18013-3 will not be included in the FDIS ballot due to no response from the authors (South Korea) on requests for information/updates/participation. The meeting did however also note that Annex F may in future be added to ISO/IEC 18013-3 by way of an amendment, should South Korea become available to participate in the editing of Annex F.
- The meeting reiterated the importance of representation at WP.1, the United Nations working party on road traffic safety. South Africa and the UK indicated that they will work on alternately attending WP.1 meetings.

4.1 Delegation for WG10, Athens, Greece, 17 to 19 June  
Loffie Jordaan - HoD  
John Stearns

- Brad Paulson moved to accept the nominees
- John Stearns seconded
- Motion passed unanimously

## 5.0 Card Durability Task Force / Card Service Life B10.3 Update

Brad Paulson reported INCITS 440 is out for 2<sup>nd</sup> public review (21 March – 5 May)  
Brad Paulson reported INCITS 322 is undergoing management review, after that it will go out for a 30-day letter ballot to INCITS Executive Board. Then a final submittal package will be sent to ANSI.

Brad Paulson reported the compromise card durability concept proposed by Gene Meier was accepted at the March TF2 meeting in Meudon, France

Fundamentally, the concept is to use the method proposed by AFNOR and DIN to calculate the application profile.

The breakthrough was to adjust the calculations so that applications of concern to the U.S. do not require sequential tests

AFNOR and DIN also agreed that acceptance criteria for those applications would be established in a manner similar to that included in INCITS 440

Committee draft documents of 24789-1 and 24789-2 are being prepared for ballot

Since there is a real possibility that the CD ballots deadlines will fall between the spring and fall INCITS meetings, the ad hoc meeting reviewed the documents as they are currently drafted

The ad hoc committee also prepared a comment document in preparation for the ballot, should the ballot deadline fall before the fall meeting.

With submission of the committee draft documents, TF2 was disbanded at the WG1 meeting in Meudon, France. Consequently, with completion of the document review in Columbus, no further ad hoc meetings are scheduled

6.0 B10.9 Update

6.1 ISO 24727 Update --- no update

7.0 Real ID Update – Vic Andelin

It appears that an optically variable ink will be used for authentication  
Possibly one mark for material compliance and one for security  
Security mark has not yet been finalized

8.0 Other Business

9.0 Establish Action Items for Next Meeting

9.1 Brad Paulson to distribute current draft of INCITS 440

9.2 Dave Margulis to provide information on bisphenol A in Polycarbonate for distribution

10.0 Future B10.8 Meeting Schedule

20 August	Microsoft/Redmond, Washington (tentative)
Winter 2009	Need Volunteer
Spring 2009	Need Volunteer

11.0 Adjournment

- Brad Paulson moved to adjourn at 1:53 PM
- Traci Johnson seconded
- The motion passed by unanimous consent.

Respectfully submitted by Brad Paulson