

Doc. No.: B10.8 N 08-009

Accredited Standards Committee*

INCITS, InterNational Committee for Information Technology Standards

*Operating under the procedures of the American National Standards Institute

INCITS Secretariat, Information Technology Industry Council (ITI)

1250 Eye St. NW, Suite 200, Washington, DC 20005

Telephone 202-737-8888; Fax 202-638-4922;

Email: INCITS@itic.nw.dc.us

Date: 20 May 2008

Ref. Doc: INCITS/SD-2 (Section 4.2.4.2)

Reply to: Vic Andelin, B10.8 Chair

Phone: 260.496.7483

Email: vandelin@digimarc.com

To: Exponent

From: Brad Paulson, B10.8 Secretariat

Subject: Voting Status

Your voting in is in jeopardy due to your failure to specify the case below that applies to the member. In accordance with the INCITS/SD-2 (Section 4.2.4.2) "Voting members of INCITS and its subgroups shall be terminated under the following conditions:

a) The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:

(1) attend two out of three successive meetings, in which case the membership will be terminated if not represented at the next meeting; or

(2) return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,

An organization fails to perform an above action when none of the organization's representatives perform the action.

An organization that has had its voting membership terminated may re-establish membership by attending the next Plenary meeting. Voting rights will be restored after attendance at the meeting.

Sincerely yours,
Chair, Vic Andelin

cc: INCITS Secretariat, Membership Coordinator