

InterNational Committee for Information Technology Standards
INCITS Secretariat, Information Technology Industry Council (ITI)
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DOC: M1/06-1078

Date: December 11, 2006

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Approved Agenda for the 16th Meeting of the Task Group M1.5 on
Biometric Performance Testing and Reporting of INCITS Technical
Committee M1, Biometrics – **Starting at 0900** December 11, 2006

Meeting Number 16

Meeting Location

Marriott Westfields Washington Dulles
14750 Conference Center Drive
Chantilly, VA 20151
(703) 818-0300

<http://marriott.com/property/propertypage/iadwf>

Hosting Organization

Booz Allen Hamilton, Inc.

Contact

Benji Hutchinson
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Meeting Rooms

Meeting rooms (as shown in the schedule of meetings) will be equipped with power for laptops, wireless internet access, and LCD projector. Buffet lunch

will be provided in the Fairfax Dining Room. Coffee breaks will be available throughout the day. They are centralized on each level and are easily accessible from all meeting rooms:

- 7:00 A.M. TO 11:00 A.M. includes coffee, tea, hot chocolate (seasonal), bottled water, assorted juices, assorted soft drinks, a daily selection of breakfast pastries, breads and seasonal whole fruit.
- 11:00 A.M. TO 2:00 P.M. includes coffee, tea, hot chocolate (seasonal), bottled water, and assorted soft drinks
- 2:00 P.M. TO 5:00 P.M. includes coffee, tea, hot chocolate (seasonal), bottled water, assorted soft drinks, assorted baked goods and hot hors d'oeuvres.

REF: [m1060924](#)

Logistics Package, Meeting Announcement and Schedule of INCITS M1 and M1 Task Groups/Ad-Hoc Group Meetings – December 11 – 15, 2006

Participation in M1.5 meetings is open to any directly and materially affected parties

1. Administrative

1.1 Call to Order (Mr. Neumann)

1.2 Appointment of Recording Secretary

1.3 Introduction of Attendees and New Members

1.4 M1.5 Membership ([INCITS Membership List](#))

Chair:

John Neumann, DHS

Voting members (17)

Valorie Valencia, Authenti-corp (P)

Richard Lazarick, CSC (P)

Anne Wang, Cogent (P)

Viola Lee, DHS (P)

John Neumann, DHS

Gregory Zektser, DOD-BMO/BFC (P)

Arun Vemury, DOD-BMO

Mike Thieme, IBG (P)
Larry Nadel, MitreTek Systems (P)
John Mayer-Splain, MitreTek Systems
Artour Karaguiozian, Motorola (P)
Patrick Grother, NIST (P)
Mike Hogan, NIST
Mike McCabe, NIST
Dominique Harrington, NBSP (P)
Ken Gregory, Precise Biometrics (P)
Eric Kukula, Purdue
Steve Elliott, Purdue (P)
Charles Li, Raytheon (P)
Guy Swope, Raytheon
Lou Chavez, UL (P)
Jim Kottas, L-1 (P)
Ken Martin, Y12 (DOE), P (Voting rights at next meeting)
David Speaks, Y12 (DOE), A (Voting rights at next meeting)

Advisory:

Cathy Tilton, Daon

1.5 Document Distribution

Linked agenda and documents available on M1 document register and at the meeting

1.6 Review of INCITS anti-trust policy

REF: <http://www.incits.org/inatrust.htm>

1.7 Review of INCITS IPR policy

Ref: http://www.incits.org/sd9_rev1c.htm#p8

2. Approval of the Draft Agenda

REF: M1/06-1058

Motion:	By:	Vote:

3. Chairman's Remarks (Mr. Neumann)

4. Review and approval of Minutes from Previous Meetings of M1.5

REF: [m1060831](#) Meeting #15

Motion:	By:	Vote:

4.1 Review of Action Items (Mr. Neumann)

REF: m1060831

Item #	Action	By Whom	Due
Carry Over			
M1.5-9.001	Provide technical contribution regarding use of BioAPI for offline testing.	Mr. Grother	2 weeks prior to next meeting
M1.5-14.002	Issue a call for new areas of interest for M1.5 work.	Mr. Neumann	Open
New			
M1.5-15.001	create a diagram revealing the starting and ending point for biometric access control transaction time.	Mr. Lazarick	Done
M1.5-15.002	Create an editorial team to discuss attempt time/ transaction time which includes but is not limited to the following comments from 1602D-5: PU1, DHS22, PU3, PU10, PU8, DHS49, DHS52, DHS60	Mr. Lazarick	Open
M1.5-15.003	Request a new document number for the approved US comments on ISO/IEC 19795-4 (37N1772)	Mr. Thieme	Done
M1.5-15.004	Review US Comments for December Meeting	All	Done
M1.5-15.005	Revise the call for comments for the December meeting.	Mr. Neumann	Done

National Projects

5.0 Project INCITS 1602-D - Biometric Performance Testing and Reporting (Mr. Neumann)

5.1 Part 1: Principles and Framework – (Mr. McCabe)

Status: Published

5.2 Part 2: Technology Testing Methodologies – (Mr. Grother)

Status: Published

5.3 Part 3: Scenario Testing Methodologies (Mr. Thieme)

Status: Published

5.4 Part 4: Operational Testing Methodologies (Mr. Lazarick)

Status: Published

5.5 Part 5: Biometric Device Performance Evaluation for Access Control (Dr. Elliott)

Ref: M1060715 6th Draft

Ref: [M1060714](#) Approved Disposition of Comments

Status

5.6 Part 6: Performance and Interoperability Testing of Biometric Data Interchange Formats

Status: Under Investigation.

5.7 Part 7: Framework for Testing Methodologies for Specific Environments of Biometric Systems

Ref: [M1/06-0903](#): Proposed New Work Item

Ref: [M1/06-0966](#): M1 30-day Letter Ballot (Closing 12/8/06)

Ref: [M1/06-1062](#) Letter Ballot Results

Ref: M1/06-1059 Proposed Disposition of Comments

Ref: M1/06-1031 Approved Disposition of Comments

Ref: M1/06-1032 Revised Project Proposal Draft

For Action: Approve Disposition of Comments

Motion:	By:	Vote:

For Action: Approve Revised Project Proposal Draft

Motion:	By:	Vote:

5.8 New Projects

Discussion and call for Contributions

International

6. Seventh Meeting of JTC 1 SC 37 Working Group 5 on Biometric Testing and Reporting

Ref: SC37 [N 1797](#) – First Draft Agenda

Ref: SC37 [N 1860](#) – Liaison Statement from ILO

6.1 19795-1: Biometric Performance Testing and Reporting – Part 1 – Principles and Framework

Status: In Publication

6.2 19795-2: Biometric Performance Testing and Reporting – Part 2 – Biometric Testing Methodologies (closing 12-13-2006)

Ref: SC37 N1768 – FDIS Text

Ref: SC37 Nxxxx – FDIS Ballot Results

6.3 TR19795-3: Biometric Performance Testing and Reporting – Part 3 – Specific Testing Methodologies – SC37 [N1777](#) (closing 11/29/06)

Ref: SC37 N 1777 – DTR Text

Ref: SC37 [N 1835](#) – Ballot Results

Ref: N1835-1, N1835-2, N1835-3, N1935-4 Comments

For Action: Develop US Position on Ballot

6.4 19795-4: Biometric Performance Testing and Reporting – Part 4 – Interoperability Performance Testing (closing 11/25/06)

Ref: SC37 N 1772 – CD Text

Ref: SC37 [N 1820](#) – Ballot Results; [N1822](#) PIG Comments

Ref: N1820-1, N1820-2 Comments

For Action: Develop US Position on Ballot

6.5 19795-5: Biometric Performance Testing and Reporting – Part 5 – Biometric Device Performance Evaluation for Access Control (Mr. Lazarick)

Ref: SC37 N 1770 – 3rd WD Text

Ref: SC37 [N 1814](#) – Germany; [N 1853](#) SG

Ref: M1060660 – Call For Contributions

Ref: [M1/06-0968](#) – DHS

Ref: [M1/06-0986](#) - Report on the status of the Special Group – Mr. Lazarick

For Action: Approve Comments in M1/06-0968 For Contribution to SC37

Motion:	By:	Vote:

For Action: Develop US Positions on Contributions to SC37 from other National Bodies

6.6 19795-6: Biometric Performance Testing and Reporting – Part 6 – Testing Methodologies for Operational Evaluation (Mr. Lazarick)

Ref: SC37 [N1832](#) Germany; [N1833](#) Ireland

Ref: SC37 N 1762 First Draft 19795-6 and call for comments

Ref: M1060656 – Call for Comments

Ref: M1/06-0671 – IBG

For Action: Approve US Comments for Contribution to SC37

Motion:	By:	Vote:

6.7 Report on Harmonized Vocabulary (Dr. Elliott)

Ref:

6.8 Biometric Performance Interoperability Group (Mr. Grother)

Ref: M1060606 – Call for Participation

Ref: M1060609 – Call for Contributions

Ref: [SC37 N1801](#) Agenda

6.9 Biometric Equipment Performance Rapporteur Group Report (Dr. Elliott)

Ref: M1060604 – Call for Comments

6.10 Proposed New Work Item (in process) for XML Schema for Test Reports.

7. Future Meeting Schedule.

January 22-26, 2007 (SC37 WG's) New Zealand

March 19-23, 2007 (M1) Location unknown

8. New Business

9. Review of Action Items from this Meeting (Mr. Neumann)

10. Adjournment