

**M1/07-0736**

24 December 2007

To:

Artem Yukhin	Artec (principal)
Gleb Gusev	Artec (alternate)
Jean-Francois Mainguet	Atmel (principal)
Vincent Cachard	Atmel (alternate)
Dave Benini	Aware, Inc. (principal)
Rob Mungovan	Aware, Inc. (alternate)
Colin Soutar	Bioscrypt (principal)
Donald Waymire, Jr.	Booz, Allen & Hamilton (principal)
John Knapp	Booz, Allen & Hamilton (alternate)
Jeff Stephens	EDS (principal)
Jeff Poulson	EDS (alternate)
Artour Karaguiozian	Motorola (principal)
Guy Cardwell	Motorola (alternate)
Wayne Kyle	Biocom (principal)

From: Stephen Elliott, Secretary, INCITS M1 Technical Committee

cc: Fernando Podio, Chair, INCITS M1 Technical Committee

cc: Wayne Kyle, Vice Chair, INCITS M1 Technical Committee

cc: Barbara Bennet, INCITS Secretariat

**Subject: INCITS M1 Membership Status**

Please note that your membership in the INCITS M1 Technical Committee is currently in jeopardy due to your failure to attend two out of three successive meetings. In accordance with the INCITS/RD-2 (Section 4.4.4.2) "Members of the Technical Committees, TGs and SGs shall be terminated under the following conditions":

a. The principal and all alternate representative(s) shall be warned in writing upon failure of the organization to:

1. attend two out of three successive meetings, in that case the membership shall be terminated if not represented at the next meeting; or
2. return two out of three successive non accelerated letter ballots if the next non accelerated letter ballot (identified by LB number) after the warning is not returned,

An organization fails to perform an above action when none of the organization's representatives performs the action.

b. Voting and advisory memberships shall be canceled by the INCITS Secretariat for failure to pay appropriate service fees within the time specified by the INCITS Secretariat. TCs, TGs and SGs may vote to continue the membership despite failure of the member to comply with the membership criteria in item a) above.

An organization that has had its voting membership terminated may re-establish membership in accordance with Sections 4.2.2 and 4.2.3. If this membership is re-established within the same billing period and the organization has paid its fee, no new service fee shall be accessed.

For your information, the next M1 meeting will be April 7-11. Meeting logistics and further information will be posted in the M1 document register.

Please notify me via email at [elliott@purdue.edu](mailto:elliott@purdue.edu) as to whether you will be attending this next meeting in order to retain your membership status. I look forward to hearing from you.

Best regards,  
Stephen Elliott  
Secretary, INCITS M1 Technical Committee

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Accredited Standards Committee\*

INCITS, InterNational Committee for Information Technology Standards

\*Operating under the procedures of the American National Standards Institute

INCITS Secretariat, Information Technology Industry Council (ITI)

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