

InterNational Committee for Information Technology Standards  
INCITS Secretariat, Information Technology Industry Council (ITI)  
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**DOC: M1/03-0416**

Date: August 26, 2003

Reply to:

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## **Call for Contributions and Participants, and Meeting Announcement**

### **Ad Hoc Group for Biometric Sample Quality**

Motion:

A motion was approved to create an ad hoc group for the purpose of developing initial drafts of a biometric sample quality standard. This group is entitled:

Ad Hoc Group on Biometric Sample Quality ("Quality Ad Hoc")

Terms of Reference ([m1/03-0406](#)):

1. Organization: This is an M1 ad hoc group that will report to the M1 Technical Committee.
2. Chair: David Benini, Aware, Inc.
3. Scope: Upon approval of the revised project proposal ([m1/03-0405](#)) by INCITS the scope of the Ad Hoc will be: to develop initial drafts of a biometric sample quality standard, as defined in Project Proposal Description is to establish universal, objective specifications for assessing, quantifying, expressing, and interpreting biometric sample quality, differentiating between the fidelity and the effectiveness of the sample. The standard would contain several annexes, each pertaining to a particular type of biometric (ie. finger, face, iris). The variability of biometric sample quality requirements for different applications (ie. one-to-one matching, one-to-many matching) would also be considered.
4. Duration: Between M1 meeting number 7 (August 2003) and M1 meeting number 9 (January 2004)

5. Membership: Membership open to all M1 members. (A call for membership will be issued by August 31, 2003.)
6. A call for initial contributions will be issued by August 31, 2003.

1. Tasks:

- a. Determine membership of this AHG through this call for participation.
- b. Send contributions to Chair for posting to M1 document register (by October 1).
- c. Discuss contributions during conference call (announcement below) and develop a First Draft.
- d. Write and submit a Biometric Sample Quality Standard First Draft.

2. Planned schedule:

8/26 Post call for contributions and participation  
8/26 Post meeting announcement  
10/1 Ad hoc membership reply  
10/1 Contributions due  
10/16 Conference call #2 (see details below)  
10/17 Post First Draft for review  
11/5 Present progress at M1 meeting

### **Call for Contributions**

This is a call for contributions and participants for the Quality Ad Hoc, reporting to INCITS M1. The objective of this ad hoc is to develop initial drafts of a Biometric Sample Quality Standard.

This work will take place within the Quality Ad Hoc created by M1 at meeting #7 in Virginia on August 21, 2003.

Relevant technical contributions should be sent to the Chair for posting on the M1 document register. Please include at the top of your document the name(s) and organization(s) of the submitter(s), some contact method - phone or email, and the date submitted.

### **Quality Ad Hoc Meeting Announcement**

Quality Ad Hoc Conference Call #2

Agenda: Identify membership, discuss contributions, develop a Biometric Sample Quality Standard First Draft.

Thursday October 16, 2003

1 pm - 3 pm Eastern Time

Access numbers:

(800) 591-2259 (US)

(719) 867-0075 (outside US)

Access code: 206362

Host: Dave Benini, Aware, Inc.