

InterNational Committee for Information Technology Standards
INCITS Secretariat, Information Technology Industry Council (ITI)
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M1/03-0586

Date: December 8, 2003

**Logistics Package, Meeting Announcement and Schedule of INCITS M1 and
M1 Task Groups/Ad-Hoc Group Meetings
January 12-16, 2004 – New York, NY**

Meeting Location

American Conference Centers
780 Third Avenue, Level C-2
New York, New York 10017
(212) 888-0888
www.americanconferencecenters.com

Hosting organization

International Biometric Group

Contact:

Carolyn Rodichok
crodichok@biometricgroup.com
Phone: 212-809-9491

Meeting Rooms:

Three meeting rooms are available. Each will be equipped with power for laptops and set up with an AV projector. Basic refreshments will be provided.

Location:

Centrally located at 780 Third Avenue between 48th and 49th street on the East Side of Manhattan. Nearby Attractions include: Times Square, Theater District, Rockefeller Center, The United Nations, Radio City Music Hall, St. Patrick's Cathedral, Saks Fifth Ave, Bloomingdale's, Madison and Fifth Ave shopping.

Meeting Schedule:

Some of the M1 Task Groups have been renamed according to a motion that was approved at the November 2003 meeting of M1 in order to align the TG numbers with SC 37 WG numbers.

M1 Task Group on Biometric Technical Interfaces: M1.2 (no change)

M1 Task Group on Biometric Data Formats: M1.3 (old M1.1)

M1 Task Group on Biometric Profiles: M1.4 (old M1.3)

M1 Task Group on Performance Testing and Reporting: M1.5 (old M1.4)

New TG numbers have been used on the table

	Monday 12	Tuesday 13	Wednesday 14	Thursday 15	Friday 16
Room 1 - AM	M1.4 Biometric Profiles	M1.3 Data Formats	M1.5 Testing	M1	M1 (adjourn no later than NOON)
Room 1 - PM	M1.4 Biometric Profiles	M1.3 Data Formats	M1.5 Testing		M1 Delegates' Meeting*
Room 2 - AM		AHGEMS	M1.2 Interfaces		
Room 2 - PM	AHGEMS	M1.2 Interfaces	Ad-Hoc on CA		

AHGEMS: M1 Ad-Hoc Group on Evaluating Multi-Biometric Systems

Ad-Hoc on CA: M1 Ad-Hoc Group on Issues for Harmonizing Conformity Assessment to Biometric Standards.

Schedule

Full-day meetings: 9:00 AM – 5:30 PM

AM-only meetings: 9:00 AM – NOON

PM-only meetings: 1:00 PM – 5:30 PM

(*) Delegates' Meeting (Mandatory for US delegates to the SC 37 WG meetings in February 2004, Sydney, Australia):

The M1 Delegates' Meeting will start immediately after M1 adjourns. If M1 adjourns Friday at NOON, the M1 Delegates Meeting will start at 1:00PM and end no later than 3:00 PM.

If M1 adjourns Thursday evening, the M1 Delegates meeting will start Friday 16 at 9:00 AM and will end no later than NOON.

M1 members and delegates: Please make your travel plans accordingly.

Accommodations:

Radisson Lexington Hotel New York
Manhattan - Eastside

511 Lexington Avenue at 48th Street

New York, New York 10017

(212) 755-4400 or (800) 448-4471

www.radisson.com/newyorkny_lexington

Note: hotel located across the street from conference center – no transportation necessary

Rates:

A block of rooms has been reserved from Sunday, January 11 to Friday, January 16, 2004 at a rate of **\$109.00/night** (plus tax).

Please use the group name **IBG Rate** to request this rate. Group rate reservations will be accepted until **Friday, December 19th, 2003**. Please call (212) 755-4400 or (800) 448-4471.

Description:

Experience New York City in one of its most fashionable hotels. Recipient of three design awards from Lodging Hospitality, the Radisson Lexington Hotel New York combines stylish décor with an equally impressive location. The 27-story hotel, which has been a hospitality landmark for decades, offers the best of “old-world elegance” with its warm lobby, coupled with 705 state-of-the-art, newly renovated guest rooms. All guestrooms offer spacious work desks, bureaus, cable television, pay-per-view movies, in-room safes, dataport telephones with voicemail, iron and ironing boards. Selected rooms offer high-speed Internet access as well. Non-smoking rooms are available. For your convenience there are five Restaurant/Lounge areas within the hotel including: Chinese cuisine, a corner café, Italian dining, a cocktail lounge, and Starbucks.

Travel and Directions:

Via Subway:

Take V or F trains to Lexington/Third station (53rd Street CITICORP).

Take number 6 train to 51st street/Lexington Avenue Station.

From JFK Airport:

Take Grand Central Parkway West to Triborough Bridge. Take FDR South Exit at 49th Street and come up to Third Avenue.

From Upstate NY:

Take NY State Thruway to Tappan Zee Bridge, to 87 South, to Willis Avenue Bridge. Take FDR Drive South to 49th Street Exit and come up to Third Avenue.

From Westchester and White Plains to 780 Third Avenue:

Take Hutchinson River Parkway South to I-95 south to Bruckner Expressway to Triborough Bridge.

Take FDR Drive South. Exit at 49th Street and come up to Third Avenue.

From George Washington Bridge:

Take Harlem River Drive to FDR Drive South. Exit at 49th Street and come up to Third Avenue.