

InterNational Committee for Information Technology Standards
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Call for Members - M1 Ad Hoc Group on Issues for Harmonizing Conformity Assessment to Biometric Standards (M1AHGIHCABS)

Dear M1 Members,

This is an official call for members of the M1 Ad Hoc Group on Issues for Harmonizing Conformity Assessment to Biometric Standards (M1AHGIHCABS). Please provide me with your name, organization, and email address as soon as possible if you wish to be a member of the M1AHGIHCABS. (You don't have to be able to say "M1AHGIHCABS" in order to join.)

The first meeting of the M1AHGIHCABS will be held in conjunction with the January 2004 M1 TC and TG meetings in New York City. The M1AHGIHCABS will meet from 1:00 PM to 5:30 PM on Wednesday, January 14, 2004. There are no plans to provide teleconferencing for this meeting. The draft agenda for this meeting is document M1/03-0614.

The initial terms of reference for this ad hoc group are found in document M1/03-0575, Draft Minutes of the Eighth Meeting of INCITS Technical Committee M1, Biometrics, Agenda Item 18, Conformity Assessment - Next Steps in M1 Based on M1/03-0355:

- 1) *Title: M1 Ad Hoc Group on Issues for Harmonizing Conformity Assessment to Biometric Standards*
- 2) *Chair: Michael Hogan*
- 3) *Purpose:*
 - 3.1) *Develop a taxonomy which identifies and defines the possible types of activities that may occur under Conformity Assessment*

schemes (e.g., supplier's declaration, laboratory accreditation, conformance testing and reporting, test tool(s) development and maintenance, conformance test results and certification/validation).

3.2) Map the ISO CASCO developed Guides and Standards to the activities identified in 3.1.

3.3) Identify the various kinds biometric standards which M1 could develop for use in biometric standards based conformance testing programs.

3.4) Identify issues and solutions for harmonizing biometric standards based conformance testing programs.

4) Deliverable: Report to M1 for consideration by M1 as: an M1 standing document, possible subsequent publication as a NISTIR, and possible submission as a US NB contribution to JTC 1/SC 37.

5) Membership:

5.1) open to M1 members

5.2) call for members will be issued after the November 5, 2003 M1 meeting

6) Duration: The Ad Hoc Group will work between M1 Meeting #8(November 5, 2003) and Meeting # 10 (~ May 2004).

7) Proposed meeting dates: initial meeting in the January 2004 timeframe.

8) Proposed location: initial meeting at NIST Gaithersburg, MD with teleconferencing available.

On Tuesday, December 23, 2003, the M1 Chair added to the M1AHGIHCABS terms of reference with a request to:

Collect the comments from M1 members (as indicated in M1/03-0611) and include an agenda item in the CA Ad-Hoc Group January meeting agenda to generate a recommendation to M1 on US NB comments on SC 37 N395.

The draft agenda for the January 14, 2004 M1AHGIHCABS meeting reflects this expanded terms of reference.

Mike Hogan
Chair, M1AHGIHCABS