

InterNational Committee for Information Technology Standards
INCITS Secretariat, Information Technology Industry Council (ITI)
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Date: September 2, 2004

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Meeting Announcement and Draft Agenda for the Seventh Meeting of
the Task Group M1.5 on Biometric Performance Testing and Reporting
of INCITS Technical Committee M1, Biometrics

Meeting Number 7

Tuesday, October 5th, 9:00 AM - 5:00 PM

Meeting Location:

Bethesda Marriott
5151 Pooks Hill Road
Bethesda, MD 20814
301-897-9400

<http://marriott.com/property/propertyPage/WASBT>

Hosting organization

National Institute of Standards
and Technology (NIST)
<http://www.nist.gov>

DoD Biometrics Management
Office (BMO)
<http://www.biometrics.dod.mil>

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REF: m1040562

Logistics Package, Meeting Announcement and Schedule of INCITS M1 and M1 Task Groups/Ad-Hoc Group Meetings – October 5 – October 9, 2004 – Bethesda, MD

Participation in M1.5 meetings is open to any directly and materially affected parties

1. Administrative

1.1 Call to Order (Mr. Neumann)

1.2 Appointment of Recording Secretary

1.3 Introduction of Attendees and New Members

1.4 M1.5 Membership

Ref: Jeopardy Letters: m1040563

Ref: Termination Letters: m1040564

1.5 Document Distribution

1.6 Review of INCITS anti-trust policy

REF: <http://www.incits.org/inatrust.htm>

2. Approval of the Draft Agenda

REF: M1/04-0614

3. Chairman's Remarks (Mr. Neumann)

4. Review and approval of Minutes from Meeting #6 of M1.5 (Mr. Dela Rosa)

REF: m1040528

4.1 Review of Action Items (Mr. Neumann)

REF: m1040528

National Projects

5.1 Project INCITS 1602-D - Biometric Performance Testing and Reporting (Mr. Neumann)

5.1.1 Structure of US Standard – 1602D

5.2 Part 1: Principles and Framework – (Mr. McCabe)

REF: **m1040567** – Call for Comments

REF: **m1040566** – **Second Draft Principles and Framework**

For Action: Instructions to produce 3rd Draft and recommendation to M1 for 30-day Letter Ballot for INCITS Public Review

5.3 Part 2: Biometric Testing Methodologies – (Mr. Grother)

REF: **m1040569** – Call for Comments

REF: **m1040568** – **Second Draft Technology Testing**

Comments:

For Action: Instructions to produce 3rd Draft and recommendation to M1 for 30-day Letter Ballot for INCITS Public Review

5.4 Part 3: Scenario Testing Methodologies (Mr. Thieme)

REF: m1040571 – Call for Comments

REF: m1040570 – **Second Draft Scenario Testing;**

Comments:

For Action: Instructions to produce 3rd Draft and recommendation to M1 for 30-day Letter Ballot for INCITS Public Review

5.5 Part 4: Operational Testing Methodologies (Mr. Thieme)

REF: m1040573 – Call for Comments

REF: m1040572 – **Second Draft Operational Testing**

Comments:

For Action: Instructions to produce 3rd Draft and recommendation to M1 for 30-day Letter Ballot for INCITS Public Review

5.6 Report of the Ad Hoc Group on Habituation (Mr. Thieme)

Ref: m1040574 (Report); **m1040602** (Effects of User Habituation on Biometric Performance Testing); **m1040603** (Call for comments)

For Action: Next Steps

International

6. Third Meeting of JTC 1 SC 37 Working Group 5 on Biometric Testing and Reporting

Ref: SC37 N 755; Draft Agenda

6.1 19795-1: Biometric Performance Testing and Reporting – Part 1 – Principles and Framework

6.1.1 Review of ISO/IEC JTC 1/SC 37 Nxxx – 1st CD Ballot results

6.1.2 **For Action** - Develop US position on ISO/IEC JTC 1/SC 37 Nxxx – Letter Ballot Results

6.2 19795-2: Biometric Performance Testing and Reporting – Part 2 – Biometric Testing Methodologies

Status: Comments Submitted (m10405xx)

Ref: Recommendation – m1040578; Letter Ballot – m1040579

6.3 19795-3: Biometric Performance Testing and Reporting – Part 3 – Specific Testing Methodologies – SC37 N747

Status: **Comments due SC37 by 10/15/04**

Call for Comments: m1040575

***For Action:* Develop comments for submission to SC37**

6.3.1 International Editor

Call for Volunteers (m1040576)

**6.4 19795-4: Biometric Performance Testing and Reporting – Part 4 –
Specific Test Programmes**

Status: Comments Submitted (m10405xx)

Ref: Recommendation – m1040580; Letter Ballot – m1040581

**6.5 M1.5 Ad Hoc Group on Biometric Device Performance Evaluation for
Access Control (AHGBDPEAC) (Mr. Lazarick)**

**REF: SC37 N745 Biometric Device Performance Evaluation for
Access Control**

Call for Comments: m1040577

***For Action:* Develop and Approve comments**

**6.6 SC37 Rapporteur Group on Evaluating Biometric Performance
including Image and Signal Capture on Biometric Devices (Dr. Elliott)**

**REF: SC37 Nxxx: Report on Evaluating Biometric Performance
Call for Comments: m10405xx**

6.7 *Develop and Approve Instructions to Delegates*

Ref: SC37 N755: Draft Agenda for SC37/WG5 Meeting

6.8 Approve List of Delegates to SC37 WG5 Meeting in Paris

Ref: Preliminary List of Delegates (m1040524)

7. Future Meeting Schedule.

Fall SC37 Working Group Meetings scheduled November 15 -20, 2004 - Paris France

Ref: Paris Hotel Information: m1040558

Winter M1 meetings scheduled for January 10 – 14, 2005; venue TBD.

8. New Business

9. Review of Action Items from this Meeting (Mr. Neumann)

10. Adjournment