

InterNational Committee for Information Technology Standards  
INCITS Secretariat, Information Technology Industry Council (ITI)  
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DOC: M1/05-0840

**Date: December 6, 2005**

**Reply to: John Neumann**

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Final Linked Agenda and Meeting Announcement for the Eleventh  
Meeting of the Task Group M1.5 on Biometric Performance Testing and  
Reporting of INCITS Technical Committee M1, Biometrics

**Meeting Number 11**

**Tuesday, December 13<sup>th</sup>, 1:00 PM – 5:00 PM**

**Wednesday, December 14<sup>th</sup>, 9:00 AM – 12:00 PM**

**Wednesday, December 14<sup>th</sup>, 1:00 PM – 5:00 PM SPICE Meeting**

**Thursday, December 15<sup>th</sup>, 9:00 AM – 12:00 PM SPICE Meeting**

**(Note that M1 Meets on Thursday afternoon and Friday morning  
and the Delegates meeting follows M1 and ends no later than  
5:00 PM on Friday)**

**Meeting Location**

Holiday Inn on King  
370 King St. West  
Toronto, ON M5V 1J9  
416-599-4000 or 1-800-263-6364  
[www.hiok.com](http://www.hiok.com)

## Hosting Organizations

- Bioscript Inc.

## Contacts

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**REF:** [m1050743](#)

**Logistics Package, Meeting Announcement and Schedule of INCITS M1 and M1 Task Groups/Ad-Hoc Group Meetings – December 12-16, 2005 – Toronto, Canada**

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**Participation in M1.5 meetings is open to any directly and materially affected parties**

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### 1. Administrative

1.1 Call to Order (Mr. Neumann)

1.2 Appointment of Recording Secretary

1.3 Introduction of Attendees and New Members

1.4 M1.5 Membership ([INCITS Membership List](#))

Ref: Jeopardy Letters: [M1050749](#)

Atmel and Recognition Systems

Ref: Termination Letters: [M1050750](#)

IBM

1.5 Document Distribution

## 1.6 Review of INCITS anti-trust policy

REF: <http://www.incits.org/inatrust.htm>

## 2. Approval of the Draft Agenda

REF: M1/05-0840

## 3. Chairman's Remarks (Mr. Neumann)

## 4. Review and approval of Minutes from Previous Meetings of M1.5

REF: [m1050384](#) Meeting #9

REF: [m1050683](#) Meeting #10

### 4.1 Review of Action Items (Mr. Neumann)

REF: m1050683

Item #	Action	By Whom	Due
<b>Carry Over</b>			
M1.5-9.001	Provide technical contribution regarding use of BioAPI for offline testing.	Mr. Grother	2 weeks prior to October meeting
M1.5-8.007	Submit document on Synthetic Samples free of copyright	Mr. Buettner	No new date assigned.
<b>New Action Items</b>			
M1.5-10.001	Provide verbiage for consideration to be included in Part 4 Section 5.4 of M1-05/0110 to describe the extent to which analyses are required	Ms. Lee	November 20, 2005
M1.5-10.002	Incorporate changes to 1602D - Part 4.	Mr. Lazarick	Done
M1.5-10.003	Review N925 in vis-à-vis the ongoing work at Purdue University and make recommendations to TG5 regarding how to further or re-direct the efforts of TR19795-3	Mr. Elliott	Presentation at December TG5 meeting
M1.5-10.004	Review M1/05-0579 and provide input to Steve Elliott for consideration as input to M1.	Mr. Dela Rosa	Done

M1.5-10.005	Issue a call for comments to 1602D - Part 4.	Mr. Neumann	Done
M1.5-10.006	Incorporate changes to 1602D - Part 5.	Mr. Elliott	Done
M1.5-10.007	Issue a call for comments to 1602D - Part 5.	Mr. Neumann	Done
M1.5-10.008	Send Membership Termination Letter to IBM	Mr. Neumann	Done
M1.5-10.009	Send Membership Jeopardy Letters to Atmel and Recognition Systems	Mr. Neumann	Done

## National Projects

### 5.0 Project INCITS 1602-D - Biometric Performance Testing and Reporting (Mr. Neumann)

#### 5.1 Part 1: Principles and Framework – (Mr. McCabe)

Status: Published

#### 5.2 Part 2: Technology Testing Methodologies – (Mr. Grother)

Status: Published

#### 5.3 Part 3: Scenario Testing Methodologies (Mr. Thieme)

Status: Published

#### 5.4 Part 4: Operational Testing Methodologies (Mr. Lazarick)

Ref: [M1050643](#)– Second Working Draft Project 1602D – Part 4

Ref: [M1050737](#)– Call for Comments Project 1602D-4

Ref: [M1050783](#) (CSC Comments), [M1050796](#) (IBG), [M1050803](#) (DHS)

Ref: [M1050795](#) - Editors Proposed Disposition of Comments

**For Action:** Instructions to Produce Third Working Draft (M1050838) and recommendation to M1 to conduct 30-day Letter Ballot for Public Review

**For Discussion:** Initiation of project in SC37 WG5

### **5.5 Part 5: Biometric Device Performance Evaluation for Access Control (Dr. Elliott)**

Ref: [M1050644](#) – Second Working Draft Project 1602D – Part 5

Ref: [M1050738](#)– Call for Comments

Ref: Comments: [M1050793](#) (CSC comments), [M1050802](#) (DHS)

Ref: [M1050794](#) - Editors Proposed Disposition of Comments

**For Action:** Instructions to Produce Third Working Draft (M1050839) and recommendation to M1 for 30-day Letter Ballot for Public Review

### **5.6 Part 6: Performance and Interoperability Testing of Biometric Data Interchange Formats**

Ref: [M1050414](#) – Call for Contributions

## **International**

### **6. Sixth Meeting of JTC 1 SC 37 Working Group 5 on Biometric Testing and Reporting**

**Draft Agenda: SC37 [N1305](#)**

#### **6.1 19795-1: Biometric Performance Testing and Reporting – Part 1 – Principles and Framework**

6.1.1 Review of FDIS Ballot Results

#### **6.2 19795-2: Biometric Performance Testing and Reporting – Part 2 – Biometric Testing Methodologies**

6.2.1 Review of ISO/IEC JTC 1/SC 37 [N1380](#) –CD Letter Ballot results (closing 11/26)

6.2.2 **For Action** - Develop US position on ISO/IEC JTC 1/SC 37 **N1380** –CD Letter Ballot results for recommendation to M1: Ref

**6.3 TR19795-3: Biometric Performance Testing and Reporting –  
Part 3 – Specific Testing Methodologies – SC37 [N1265](#)**

**For Action:** Review of comments

**Ref:** SC37 [N1345](#) (Australia), [N1341](#) (Germany)

**Ref:** SC37 [N1397](#) Editor's Disposition

**6.4 19795-4: Biometric Performance Testing and Reporting – Part 4  
– Specific Test Programmes**

6.4.1 Review of ISO/IEC JTC 1/SC 37 [N1367](#)– CD Letter  
Ballot results (closing 11/25/05)

6.4.2 **For Action** - Develop US position on ISO/IEC JTC  
1/SC 37 **N1367** –CD Letter Ballot results for  
recommendation to M1, and SC37 [N1408](#) Editor's proposed  
Disposition of Comments

**6.5 19795-5: Biometric Performance Testing and Reporting – Part 5  
– Biometric Device Performance Evaluation for Access Control  
(Mr. Neumann)**

**REF:** SC37 [N1247](#) **First Working Draft - Biometric Device  
Performance Evaluation for Access Control**

**Comments:** Ref: SC37 [N1339](#) (Germany), [N1323](#) (US)

**REF:** SC37 [N1383](#) **Editors Proposed Disposition of Comments**

**For Action:** Develop US Position on Editors Proposed Disposition of  
Comments

**6.6 Report on Harmonized Vocabulary (Steve Elliott)**

**Ref:**

**6.7 Preparation for Joint Meeting with M1.3 on Conformance  
Testing (Note: 2<sup>nd</sup> SC37 SPICE meeting scheduled for 12/14-15/05)**

Ref: Joint Meeting Agenda: [m1050845](#)

Ref: SC37 [N1418](#) – Contribution

Ref: [M1050762](#), [m1050763](#), [m1050764](#) Round Robin Testing

Ref: [m1050664](#) Minutes

**6.8 Biometric Equipment Performance Rapporteur Group Report**  
Ref: SC37 [N1411](#)

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**7. Future Meeting Schedule.**

February 20-24, 2006

April 3-7, 2006

June 12-16, 2006

October 23-27, 2006

December 11-15, 2006

**8. New Business**

**9. Review of Action Items from this Meeting (Mr. Neumann)**

**10. Adjournment**