

InterNational Committee for Information Technology Standards
INCITS Secretariat, Information Technology Industry Council (ITI)
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INCITS Technical Committee, Biometrics -- Task Group M1.4

Meeting Number 12

Tuesday, December 13, 2005, 9:00 AM - 6:00 PM

Draft Minutes

M1/05-0890

Agenda Reference: M1/05-0850rev

Date: December 12, 2005

M1.4 Chairman: Fernando L. Podio

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Minutes recorded by: Dale Hapeman

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Meeting Location

Holiday Inn on King

370 King St. West

Toronto, ON M5V 1J9

416-599-4000 or 1-800-263-6364

<http://www.hiok.com/>

Hosting Organization

Bioscrypt Inc.

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1. Administrative

1.1 Call to Order

Fernando Podio called the 12th meeting of M1.4 to order at 9:12 AM

1.2 Introduction of Attendees and New Members

1.3 M1.4 Membership

Mr. Hapeman took roll and established membership present.

EDS gained voting rights by being present at this meeting.

AuthenTec and the US Department of State lost voting rights prior to this meeting.

Laser Card Systems will lose voting rights at the end of this meeting (Laser Card Systems was not present and lost voting rights).

No attendees expressed an interest in becoming a prospective member.

12 members with voting rights were present of a possible 22.

Voting Members Present

1	The Biometric Foundation	Fred Herr
2	Bioscrypt	Colin Soutar
3	Crossmatch Technologies	Greg Cannon
4	EDS	Gena Alexa
5	ID Technology Partners	Mark Jerde
6	NIST	Fernando Podio
7	OSS Nokalva	Paul Thorpe
8	Purdue	Matthew Young
9	Retica Systems	Nick Accormando
10	US DoD BMO	Dale Hapeman
11	US Dept of Homeland Security	John Neumann
12	Viisage	Jim Kottas

Other Attendees

Lisa Rajchel	ANSI	XO
Michael Davis	Assa Abloy ITG	Observer
Rick Lazerick	CSC	Observer
Cathy Tilton	Daon	Observer
Jeff Stevens	EDS	Alternate
Michael Hogan	NIST	Alternate
Sara Matzner	SWRI	Observer
Mike Chaudoin	UPEK	Observer
Barry Kefauver	US Dept of State	Observer

1.4 Document Distribution

INCITS M1 documents are posted in the M1 Document Register. JTC 1 SC 37

documents related to Biometric Profiles posted in the JTC 1 SC 37 web site are part of this agenda.

1.5 Approval of Draft Minutes for the previous M1.4 meeting

A correction for M1/05-0712 was identified. The minutes abbreviate the US Department of Homeland Security as "US DOD/DHS". The DHS is not part of DoD.

Motion: To approve minutes of M1.4 Meeting #11 (M1/05-0712) as modified

Moved: John Neumann, Seconded: Mark Jerde

Motion passed by unanimous approval

1.6 INCITS Antitrust Guidelines

The Chairman discussed the INCITS Antitrust Guidelines posted at

<http://www.incits.org/inatrust.htm>

2. Approval of the Agenda

Motion: To approve the agenda (M1/05-0850rev)

Moved: John Neumann, Seconded: Jim Kottas

Motion passed by unanimous approval

3. Chairman's Remarks

National Projects

4. Project INCITS 1566-D - INCITS 383 - Application Profile - Interoperability and Data Interchange - Biometrics-Based Verification and Identification of Transportation

Workers - Amendment 1

Mr. Neumann reviewed contributions and proposed changes to the 1st draft - Amendment to INCITS 383. There were no comments.

Motion: To submit the 1st draft - Amendment to INCITS 383 (M1.05-0487) to M1 for 30 day letter ballot for an Initial Public Review

Moved: John Neumann, Seconded: Dale Hapeman

Motion passed by unanimous approval

5. Project #1575-D -Application Profile for Point-of-Sale Biometric Verification/Identification

Mr. Herr reviewed the results of the letter ballot and the editor's proposed changes.

Discussion indicated that the normative references should be verified and that the tables should be double checked for consistency with the other profiles. At the previous meeting, Mr. Neumann recommended that sections 5 and 6 be aligned -- this should be checked as well.

Motion: That the editor's proposed disposition of comments (M1/05-0807) be modified as directed and that it become an document M1/05-0808. It will be send to M1 for further action.

Moved: Mike Hogan, Seconded: John Neumann
Motion passed by unanimous approval

Instructions to the editor were captured in the following.

Motion: That M1.4 recommends to M1 that the editor be instructed to apply the disposition of comments (M1/05-0808) and check normative references for proper citing. The modified 14th draft (M1/05-0502) would become draft 15 (M1/05-0809) and will be submitted to M1 for another 30 day letter ballot for initial public review

Moved: Herr, Seconded: Hogan
Motion passed by unanimous approval

M1.4 decided to submit the draft for another letter ballot (rather than recommend the public review to M1) because the recommended editor's changes (above) were significant and warranted another review by M1.

6. Project #1676 - Biometric Profile - Interoperability and Draft Interchange - DoD Implementations

Mr. Hapeman reviewed the changes that created the 4th draft and indicated that no comments were received as a result of the call for comments.

Motion: To submit the 4th draft (M1/05-0740) to M1 for a 30 day letter ballot for initial public review

Moved: Dale Hapeman, Seconded: John Neumann
Motion passed by unanimous approval

7 Project #1706-D - Application Profile for Commercial Biometric Physical Access Control

Mr. Cannon reviewed the results of the letter ballot and the editor's proposed disposition of comments. The editor will revise the disposition of comments to highlight areas that require further input and request input from M1 members.

Motion: To approve the editor's disposition of comments (M1/05-0810)

Moved: Greg Cannon, Seconded: Mike Hogan
Motion passed by unanimous approval

Motion: To submit the 4th draft (M1/05-0811) to M1 for 30 day letter ballot for public review. In the ballot, make special mention of issues highlighted in the disposition of comments (M1/05-0810).

Moved: Michael Davis, Seconded: Greg Cannon
Motion passed by unanimous approval

M1.4 decided to submit the draft for another letter ballot (rather than recommend the public review to M1) because of the number of topics requiring further clarification (the highlighted issues).

International

8 5th Meeting of JTC 1 SC 37 WG 4 on Profiles for Biometric Applications, January Monday 9 - Tuesday 10, 2006 (Kyoto, Japan)

M1.4 will generate delegate instructions for the Kyoto WG 4 meeting. The results of the voting on these instructions is indicated after section 9 below.

8.1 Review of the WG4 agenda and action from RSA

Mr. Herr reviewed the HOD report

8.2 FCD 24713-1, Biometric Profiles for Interoperability and Data Interchange - Part 1:

Biometric Reference Architecture

Delegate instructions were discussed and generated.

8.3 3rd CD 24713-2, Biometric Profiles for Interoperability and Data Interchange -Part 2:

Physical Access Control for Employees at Airports Delegate instructions were discussed and generated.

8.4 Biometric Profile for Seafarers 24713-3

Delegate instructions were discussed and generated.

8.5 SC 37 WG4 Special Group to provide a comprehensive response on behalf of WG 4 to ITU-T SG 17 Q.8

Mr. Cannon reviewed the ballot results of the accelerated letter ballot on US Experts to WG4 Special Group on the ITU-T SG17Q.8. He also highlighted the liaison statements exchanged between SC 37 and ITU-T SG 17 Q8.

No action needed

8.6 Liaison Statement from ITU-T SG 17 on Telebiometrics System Mechanism

Mr. Herr indicated that there were no comments received from the combined call for comments - M1.2/M1.4 (M1/05-0776).

No action needed

8.7 SC 37 WG1-Related Business

8.7.1 WG1 meeting Kyoto - WG4 editors' participation

Interim report from the De Facto Vocabulary Rapporteur on SD2 version 4 - No action needed

8.8 Security Profile for Token and Biometrics Based Staff Identity Verification Systems

Delegate instructions were discussed and generated.

8.9 SC27 Meetings in Malaysia in November 2005

No action needed.

8.10 Possible SC 37 Liaison with CEN/TC224

Delegate instructions were discussed and generated.

9. M1.4 Ad-Hoc Group on Biometrics and E-Authentication (AHGBEA) - (Mrs. Tilton)
Mrs. Tilton presented the third meeting report.
No action needed.

International Delegate Instructions

Motion: To approve delegate instructions and provide to delegate's meeting and John Neumann (HOD)

Moved: Dale Hapeman, Seconded: Fred Herr

Motion passed by unanimous approval

10. New Business
none

11. Future Meeting Schedule
M1.4 agreed to request a full day meeting at the next M1 meeting in February.

12. Review of Actions
Action were reviewed

13. Adjournment
Motion: Adjournment
Moved: Fred Herr, Seconded: Matthew Young
Motion passed by unanimous approval

The meeting adjourned at 5:39 PM