

[distributed as PL22/08-0012]

**InterNational Committee for Information Technology Standards**

INCITS Secretariat, Information Technology Industry Council (ITI)  
1250 Eye St. NW, Suite 200, Washington, DC 20005  
Telephone 202-737-8888; Fax 202-638-4922

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Doc:	in081016
Date:	August 5, 2008
Reply to:	<a href="#">Serena Patrick</a> or 202-626-5741
<b>Due Date:</b>	<b>Recommendations Due to INCITS Secretariat 12/15/08</b>
To:	Mr. Tom Plum, INCITS PL22 Chairman

Dear Tom -

Subject: Notification to INCITS PL22 for 2009 National Standards Maintenance Recommendations

In accordance with INCITS procedures, action must be taken during the four-year anniversary of a standard's approval date to either reaffirm, withdraw or stabilize the standard. Five-year maintenance actions should be completed before the end of the fifth year (December 2009).

If the TC recommendation is revision, a project proposal describing the proposed revision should be submitted with the recommendation to reaffirm, pending revision. If a standard is currently under revision, the customary four-year action would be reaffirmation of the current standard, pending completion of the revision.

If the recommendation is for stabilization, the TC shall include the rationale for the recommendation with the vote and the following requirements must be met:

- The standard addresses mature technology or practices, and as a result, is not likely to require revision; and
- The standard is other than safety or health related; and
- The standard currently holds the status of American National Standard and has been reaffirmed at least once; and
- At least ten years have passed (exact date of approval and ten years out) since the approval or last revision of the standard as an ANS; and
- The standard is required for use in connection with existing implementations or for reference purposes.

## Requested Action

According to the records of the INCITS Secretariat, your TC should review the attached list of standards and forward a recommendation to reaffirm, withdraw or stabilize each standard listed below. This review should include any associated amendments and corrigenda.

Each recommendation shall be approved by letter ballot or meeting vote with a two-thirds criteria for approval. Additionally, for approvals conducted at a meeting, a withdrawal recommendation is by roll-call vote and reaffirmation and stabilization recommendations are by meeting vote.

Upon approval by the Technical Committee, the recommendation(s) should be forwarded to the INCITS Secretariat for action by the due date noted above. If a recommendation is not forthcoming from the technical committee, the INCITS Executive Board shall make a recommendation on this issue without the benefit of the Technical Committee's input at their next meeting.

Please contact me, if you have any questions.

Sincerely,

Serena Patrick  
Associate Manager, Standards Operations

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## ATTACHMENT

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**TC: PL22 - U.S. TAG to ISO/IEC JTC 1/SC22**

Project: 55 - M

Standard INCITS 37 :1999 [R2004]

Title: Information Systems - Programming Language APT: Processor Input Language and System-Neutral CLFILE (Revision of X3.37:1995)

Status: TC notified of maintenance in [in081016](#). TC recommendation due 12/15/08.

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