

**SBP/07-0036**

**INCITS**  
**InterNational Committee for Information Technology Standards**  
INCITS Secretariat, Information Technology Industry Council (ITI)  
1250 Eye St. NW, Suite 200, Washington, DC 20005  
Telephone 202-737-8888; Fax 202-638-4922

Date: November 14, 2007

Reply  
to: Ed Stull

Phone: (301) 260-1781

Email: estull@datavantage.com

---

**Draft Agenda version 1 – November 20, 2007 telephone conferences:**

**INCITS Study Group on Security Best Practices  
Meeting #5**

**The telephone bridge will be indicated on the Study Group's website  
([http://www.incits.org/tc\\_home/sbp.htm](http://www.incits.org/tc_home/sbp.htm)):**

**11 AM to 1:00 PM for each meeting date, unless otherwise indicated on the Study Group's website.**

**Each meeting will have a 2-week Agenda published soon after the preceding telephone conference in preparation for the next meeting. Please see the Study Group's website regarding the Agenda for the first teleconference meeting.**

---

*Membership is open to all interested and materially affected parties.  
Voting rights are obtained in accordance with the INCITS procedures  
(<http://www.incits.org/rd2/main.htm>),*

---

## **INCITS Study Group for Security Best Practices (SBP)**

### **Meeting Draft Agenda for the Telephone Conference Series of Meetings**

**November 20, 2007**

[http://www.incits.org/tc\\_home/sbp.htm](http://www.incits.org/tc_home/sbp.htm)

#### **1. Administrative (E. Stull)**

1.1 Call to Order

1.2 Appointment of Recording Secretary

1.3 Introduction of Participants

1.4 Membership and Voting Status changes

**REF: SBP SD-03 (SBP Standing Document 6 – Meeting Attendance)**

1.5 INCITS Antitrust Guidelines

**REF: <http://www.incits.org/inatrust.htm>**

#### **2. Chairman's Remarks (E. Stull)**

#### **3. Approval of the Agenda (E. Stull)**

**REF: SBP/07-0027**

#### **4. Document Distribution (E. Stull)**

**REF: SBP SD-01 (SBP Standing Document 1 – Document Register)**

[http://www.incits.org/tc\\_home/sbp/sbpdocreg.htm](http://www.incits.org/tc_home/sbp/sbpdocreg.htm)

#### **5. Approval of Previous Meeting's Minutes (E. Stull)**

**REF: SBP/07-0026** Draft Minutes - INCITS Study Group on Security Best Practices, Meeting #4, October 23, 2007

#### **6. Review of Previous Meeting's Action Items (E. Stull)**

1. Completed - The Chair with contact INCITS Secretariat regarding the new members at this meeting.
2. Completed - Mr. Stull will call and send an email to Mr. Erkonen asking him to prepare a brief status statement and distribute it through the Study Group Reflector.

#### **7. Unfinished Business from Previous Meeting (E. Stull)**

Non carried forward.

#### **8. Review of Strategic Collaborations (S. Erkonen)**

**REF: SBP SD-03 (SBP Standing Document 3 - Collaboration)**

**9. Development of Security Best Practices Report (A. McPherson)**

**REF: SBP/07-0021 SG\_SBP Technical Report**

**10. Resolution of Study Group Position (M. Clancy & R. Talbot)**

**REF: SBP/07-0035** (Krause) IT Governance collection of research documents (in zip archive)

**REF: SBP/07-0034** (Krause) IT Governance Implementation Guide using COBIT® and VAL IT™ - IT Governance Institute

**REF: SBP/07-0033** (Bartol) Enabling Mission Critical Operations Through Mature Implementation by Nadya Bartol, Eric White, Stephanie Shankles, and Michelle Moss

**REF: SBP/07-0032** (Krause) The Financial Institution Shared Assessments Program Frequently Asked Questions

**REF: SBP/07-0031** (Krause) Cybertrust Joins the Financial Institution Shared Assessments Program

**REF: SBP/07-0030** (Clancy) Management and Education of the Risk of Insider Threat (MERIT): Mitigating the Risk of Sabotage to Employers' Information, Systems, or Networks

**REF: SBP/07-0029** (Clancy) Introducing OCTAVE Allegro: Improving the Information Security Risk Assessment Process

**REF: SBP/07-0028** (Clancy) FFIEC IT Examination Handbook

**REF: SBP/07-0027** (Bartol) Text of ISO/IEC FDIS 21827 -- Information technology -- Security techniques -- Systems security engineering -- Capability maturity model (SSE-CMM)® to Address Cyber Threats

**REF: SBP/07-0025** (Clancy) ISO/IEC Guide 73:2002 Risk management — Vocabulary — Guidelines for use in standards

**REF: SBP/07-0024** (Stull) ISO/IEC 27001:2005, Information technology - Security techniques - Information security management systems - Requirements

**REF: SBP/07-0023** (Stull) ISO/IEC 27002:2005, Overview of the ANSI-BBB Identity Theft Prevention and Identity Management Standards Panel (IDSP) October 2007 meeting, (originally contributed by E. Barrett, INCITS EB)

**REF: SBP/07-0022** (Stull) ISO/IEC 2nd FCD 27005, Information technology -- Security techniques -- Information security risk management

**REF: SBP/07-0019** (Clancy) Critical Infrastructure Protection (GAO)

**REF: SBP/07-0014** (Clancy) Overview of the ISF's Standard of Good Practice for Information Security March 20

**REF: SBP/07-0013** (Stull) Overview of the ANSI-BBB Identity Theft Prevention and Identity Management Standards Panel (IDSP) October 2007 meeting

**REF: SBP/07-0012** (Stull) President's Identity Theft Task Force Releases Comprehensive Strategic Plan to Combat Identity

- REF: SBP/07-0011** (Benigni) N6010 Draft Agenda for the 5th Meeting of ISO/TMB WG on Risk Management scheduled to be held in Sanya (China) on 3rd – 7th December 2
- REF: SBP/07-0010** (Clancy) Security Operations Maturity Architecture (SOMA)
- REF: SBP/07-0009** (Clancy) Information Security Management Maturity Model (ISM3)
- REF: SBP/07-0008** (Clancy) An Introduction to Factor Analysis of Information Risk (FAIR)

**11. Review of Consensus Base for Financial Services Sector** (M. Clancy)

**12. Review of Consensus Base for Insurance Sector** (R. Talbot)

**13. Work Plan and Timeline** (E. Stull)

**REF: SBP SD-04 (SBP Standing Document 4 - Work Plan)**

**REF: SBP/07-0018** Draft Minutes - INCITS Study Group on Security Best Practices, Meeting #3, October 12, 2007 (E. Stull)

**14. Review of Action Items from This Meeting** (E. Stull)

**15. Future Meetings** (E. Stull)

**REF: SBP SD-05 (SBP Standing Document 5 - Calendar)**

**16. Adjournment** (E. Stull)