

SBP/07-0047

INCITS
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Date: December 17, 2007

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Draft Agenda version 1 – December 18, 2007 telephone conferences:

**INCITS Study Group on Security Best Practices
Meeting #7**

**The telephone bridge will be indicated on the Study Group's website
(http://www.incits.org/tc_home/sbp.htm):**

11 AM to 1:00 PM for each meeting date, unless otherwise indicated on the Study Group's website.

Each meeting will have a 2-week Agenda published soon after the preceding telephone conference in preparation for the next meeting. Please see the Study Group's website regarding the Agenda for the first teleconference meeting.

*Membership is open to all interested and materially affected parties.
Voting rights are obtained in accordance with the INCITS procedures
(<http://www.incits.org/rd2/main.htm>),*

INCITS Study Group for Security Best Practices (SBP)

Meeting Draft Agenda for the Telephone Conference Series of Meetings

November 20, 2007 - Meeting #7

http://www.incits.org/tc_home/sbp.htm

1. Administrative (E. Stull)

1.1 Call to Order

1.2 Introduction of Participants

1.3 Membership and Voting Status changes

REF: SBP SD-03 (SBP Standing Document 6 – Meeting Attendance)

1.4 INCITS Antitrust Guidelines

REF: <http://www.incits.org/inatrust.htm>

2. Chairman's Remarks (E. Stull)

3. Approval of the Agenda (E. Stull)

REF: SBP/07-0047

4. Document Distribution (E. Stull)

REF: SBP SD-01 (SBP Standing Document 1 – Document Register)

http://www.incits.org/tc_home/sbp/sbpdocreg.htm

5. Approval of Previous Meeting's Minutes (E. Stull)

REF: SBP/07-0046 Draft Minutes - INCITS Study Group on Security Best Practices, Meeting #6, November 20, 2007

6. Review of Previous Meeting's Action Items (E. Stull)

- 1) Mr. Stull will contact Mr. Clancy and Mr. Talbot to update them on Meeting #6.
- 2) Mr. McPherson will publish a task list for the Final Report.
- 3) Mr. Stull will contact X9 regarding the final report.

7. Unfinished Business from Previous Meeting (E. Stull)

Non carried forward.

8. Review of Strategic Collaborations (S. Erkonen)

REF: SBP SD-03 (SBP Standing Document 3 - Collaboration)

9. Development of Final Report (A. McPherson)

REF: SBP/07-0049 SG_SBP Final Report

10. Resolution of Study Group's Recommendation in the Final Report (E. Stull, M. Clancy & R. Talbot)

11. Review of Action Items from This Meeting (E. Stull)

12. Future Meetings (E. Stull)

REF: SBP SD-05 (SBP Standing Document 5 - Calendar)

13. Adjournment (E. Stull)