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**On Behalf Of** Twogood, Gary Civ USAF AETC AETC/A3IA  
**Sent:** Monday, February 04, 2008 2:08 PM  
**To:** incits-v36@incits-v36.org  
**Subject:** INCITS-V36: Minutes for INCITS Technical Committee V36, Learning, Education and Training Standardization Meeting #25 2008-02-14

**DOC:** INCITS-V36/08-0035  
**Date:** 2008-02-14  
**Reply to:** Gary Twogood  
**Email:** [twogoodg@yahoo.com](mailto:twogoodg@yahoo.com)

### **Minutes**

INCITS Technical Committee V36, Learning, Education and Training  
Standardization  
Meeting Number 25  
2008-02-14  
2:00 PM Eastern – 4:00 PM Eastern

Location: Telecon – contact information to follow in separate email

Agenda Point of Contact:  
Gary Twogood  
[twogoodg@yahoo.com](mailto:twogoodg@yahoo.com)

#### 1. Administrative

1.1 Call to Order of Meeting – meeting was called to order by the Chair,  
Gary Twogood

1.2 Appointment of recording secretary – Mr Hal Waters of RTI was  
recording secretary

1.3 Roll Call / Introduction of Attendees and New Members

In attendance:

Alpine Testing – Jim Olsen

RTI International – Hal Waters and Geoff Frank

US Air Force – Gary Twogood

Farance, Inc – Frank Farance attended briefly

IMS Global – Rob Abel attending his first V36 TAG observed

Not in attendance:

WGBH – Madeleine Rothberg – attending to a virus.

1.4 Members in Letter Ballot Jeopardy

None

1.5 Members in Attendance Jeopardy  
None

1.6 Membership Status - IMS Global has joined. Rob Abel is the principal.

1.7 INCITS Anti-Trust Guidelines

<http://www.incits.org/inatrust.htm>

## 2. Remarks

2.1 Chair Remarks – welcomed all and expressed appreciation at patience.

2.2 Administrator Remarks - none

## 3. Approval of Agenda

RTI motioned for approval, Air Force seconded. Unanimous  
REF: INCITS-V36/08-0004

## 4. Review of Meeting 24 Action Items

4.1 Follow up on previous action: Appointment of liaison to TC232; Mr. Peoples will follow up to ensure that was set up.

Mr Peoples is awaiting an email to confirm appointment of the liaison

4.2 Action: Raytheon drafted comments for ballot N1602. US position was to disapprove with comments that the document was more appropriate as a technical document.

4.3 Action: Collaboration between SC36 and LETSI is in initial stages so there are currently no comments. The process is ongoing.

4.4 Action: Alpine Testing provided a contribution to comment on document N1528.

4.5 Action: Mr. Twogood looked through past US comments on SCORM 2004 3<sup>rd</sup> edition. Previous comments addressed aggregation and sequencing and navigation modules. No Run Time Environment comments were discovered.

## 5. WG, Rapporteur and Ad-Hoc WG Reports

5.1 WG1 Vocabulary (Mr. Twogood)

Second Edition is being edited. WG will continue work in Korea and then prepare it for balloting.

5.2 WG2 Collaborative Technology (Mr. Peoples)

Mr. Peoples submitted comments on document N1602.

### 5.3 WG3 Learner Information (Dr. Frank)

Dr Frank is a co-editor on document N1609 Text of ISO/IEC PDTR 24763 Conceptual Reference Model for Competencies and Related Objects. He has been communicating with the convener and another co-author via email. He has prepared comments which relate to the document. Comments will be forwarded to V36 Chair for inclusion with ballot results.

### 5.4 WG4 Management and Delivery of Learning Education and Training (Mr. Twogood) NTR

### 5.5 WG5 Quality Assurance and Descriptive Frameworks (Mr. Olsen)

Mr Olsen expressed inability to access non-public site. He feels there are documents which may require his attention but he has no way to get them. If he is able to identify documents of interest, V36 will attempt to get them for him.

### 5.6 Marketing Rapporteur Group (Mr. Peoples)

SC36 has appointed Corinne Suderland as the chair of RG1. The Business Planning committee is now the RG1. She will be asking for help during the transition. The change will be addressed at the Plenary session

### 5.7 WG6 International Standardized Profile Working Group

This working group is dealing with Digital Rights Expressions Language which has another set of vocabulary and term issues. Dr. Frank is concerned with the process WG1 will use to accommodate specialized vocabularies. Mr Twogood stated that vocabulary items may have multiple definitions depending upon context. WG1's goal is to provide vocabulary lists that are useful in the Learning, Education, and Training environment.

### 5.8 WG7 Culture, Language, and Function Accommodation (Ms. Rothberg)

Ms Rothberg ailing. No comments.

## 6. Other Business

### 6.1 Plenary Report (Mr. Twogood)

Lots of work completed and many projects underway. Nothing controversial to report.

### 6.2 Future Meeting Schedule 2008-03-06 - Pre Plenary TAG

The next meeting will be the last prior to the Plenary.

### 6.3 Other Business

6.3.1 N1609 - A roll call vote was conducted on N1609. Raytheon, Alpine testing, RTI, and US Air Force voted. WGBH and Farance, Inc. were absent for the vote. Result was 4-0-0-2 to provisionally disapprove with comments. Acceptance of these reasons and appropriate changes in the text will change our vote to approval. Dr Frank will provide comments.

6.3.2 N1613 - Request for nominations for the ISO/IEC JTC1 Plenary Resolution Drafting Committee Meeting on 2008-03-20  
None offered

6.3.3 Roll Call vote on FDIS ballots 19778-1, -2, -3, 19780-1 and 2382-36  
Based on previous ballot acceptance of these documents, a roll call ballot was conducted. Raytheon, Alpine testing, RTI, and US Air Force voted. WGBH and Farance were absent for the vote. Result was 4-0-0-2 to accept the documents with no comments.

6.3.4 IMS Global is developing an IMS Content Packaging Specification Version 2. The specification has been in existence for 10 years and is very stable. ADL participated in its development so it is compatible with SCORM. Content packaging is also used outside SCORM and Korea wants to bring it into the Plenary as a new work item. USNB has two options for position – 1. Accept the proposal in the plenary to accept it as a new work item or 2. Invite South Korea to submit it for a ballot.

6.3.5 Mr Peoples reported that he has been approached in his position of SC36 chair to reduce the number of plenary sessions to once per year vice twice. JTC1 has recently approved the use of collaborative technology rather than requiring face-to-face working sessions. If approved at the Korea Plenary, the new schedule would be effective 2009. The March plenary will be conducted in a single day vice the two days previously used.

6.3.6 Mr Farance has suggested V36 become the body to establish US Standards (ANSI).

### 7. Review of Action Items from this Meeting

Action: Follow up on previous action: Appointment of liaison to TC230; Mr. Peoples is awaiting confirmation the action was taken.

Action: Mr. Twogood to draft US comments on collaboration between SC36 and LTSC as they revise LOM. Dr Frank has requested information from the Australian National Body concerning Dublin Core metadata and LOM and its impact on the SC36/LTSC collaboration. He is SC36's position on current activities are not known but additional information may

influence the USNB position. The V36 chair invited comments from members.

8. Next Meeting:

2008-03-06

9. Adjournment - 1530 Eastern.

Gary J. Twogood

AETC/A3IA

DSN 487-2271

Comm 210-652-2271

*The future is here. It's just not evenly distributed - William Gibson*