

**From:** owner-incits-v36@incits-v36.org [mailto:owner-incits-v36@incits-v36.org]

**On Behalf Of** Twogood, Gary Civ USAF AETC AETC/A3IA

**Sent:** Wednesday, July 30, 2008 2:08 PM

**To:** incits-v36@incits-v36.org

**Subject:** INCITS-V36: Minutes for INCITS Technical Committee V36, Learning, Education and Training Standardization Meeting #26 2008-03-06

**DOC:** INCITS-V36/08-0036 Date: 2008-03-06

Reply to: Gary Twogood

email: [twogoodg@yahoo.com](mailto:twogoodg@yahoo.com)

### **Draft Minutes**

INCITS Technical Committee V36, Learning, Education and Training Standardization Meeting Number 26

2008-03-06

2:00 PM Eastern – 4:00 PM Eastern

Location: Telecon

Agenda Point of Contact:

Gary Twogood

[twogoodg@yahoo.com](mailto:twogoodg@yahoo.com)

#### 1. Administrative

##### 1.1 Call to Order of Meeting

##### 1.2 Appointment of recording secretary – Mr. Twogood

##### 1.3 Roll Call / Introduction of Attendees and New Members

In attendance: U.S. Air Force, Raytheon, Farance Inc, WGBH, RTI, IMS Global Learning Consortium

Not in attendance:

Alpine Testing

##### 1.4 Members in Letter Ballot Jeopardy

None

##### 1.5 Members in Attendance Jeopardy

None

##### 1.6 Membership Status

IMS Global Learning Consortium has attended two TAG meetings and is now a voting member. All members are in good standing.

## 1.7 INCITS Anti-Trust Guidelines

<http://www.incits.org/inatrust.htm>

## 2. Remarks

2.1 Chair Remarks – Welcomed IMS GLC into the group.

2.2 Administrator Remarks

3. Approval of Agenda - Raytheon moved to accept, IMS GLC seconded. Accepted 5-0-0-2. RTI had not yet joined telecon.

REF: INCITS-V36/08-0015

No objections.

## 4. Review of Meeting 26 Action Items

4.1 N1609 – was provisionally disapproved on paper ballot with Dr. Frank's comments. When comments are integrated, U.S. Vote will be changed to approve.

4.2 N1610 - Mr. Twogood, Mr. Peoples and Dr Abel have been nominated to ANSI to be representatives at the Korea SC-36 Plenary.

4.3 Mr. Peoples has received no feedback on the proposal to appoint a liaison to TC230

4.4 N1614 – Canada had submitted a contribution proposing Category A liaisons for CEN and LETSI. The document wasn't posted in time to be considered at Korea however, the Liaison with CEN is expected to be discussed at the Plenary. USNB would support establishment if CEN is actively involved in projects which may be of interest to SC36. The LETSI issue has been removed from the agenda and will be reintroduced in Stuttgart.

## 5. WG, Rapporteur and Ad-Hoc WG Reports –

5.1 WG1 Vocabulary (Mr. Twogood) – The WG convener is asking for a co-convener position be established. The present convener is experiencing problems in securing travel funds.

5.2 WG2 Collaborative Technology (Mr. Peoples) – There will be a Ballot Resolution for N1602 Agent-to-Agent draft Technical Report.

5.3 WG3 Learner Information (Dr. Frank) – N1609 is at the preliminary draft stage of the review cycle with some sections identified in the outline that have not been filled in.

Mr. Peoples noted in his comments that the document should be complete before a CD ballot. He recommended that another CD ballot be conducted whenever major sections are added.

5.4 WG4 Management and Delivery of Learning Education and Training (Dr. Abel) - Core SCORM has been proposed which omits IMS GLC specifications and substitutes MPEG 2100-2 standards. Dr Abel states there are some operability issues in that approach. IMS wants a balanced approach to all evaluations. Dr Abel stated that publishers wanted the Common Cartridge specification to be based on Dublin Core metadata using LOM binding however, that approach creates function issues. IMS GLC will submit a contribution on operability issues with SCORM and Raytheon is monitoring the progress of the core SCORM study and if no evaluation takes place within the next six months, they may withdraw their support.

5.5 WG 5 Quality Assurance and Descriptive Frameworks (Mr. Olsen) – Mr. Olsen has a contribution. Mr. Peoples plans to represent Mr Olsen at the WG5 sessions at the Korea Plenary

5.6 Marketing Rapporteur Group (Mr. Peoples) – N1616 New Zealand has nominated Karen Sunderland, the current pro tem, as permanent chair of RG1. At the Korea Plenary, she will be given half a special working group to begin her work.

5.7 WG6 International Standardized Profile Working Group - NTR

5.8 WG7 Culture, Language, and Function Accommodation (Ms. Rothberg) – Ms Rothberg states the agenda for the Korea Plenary looks good. It will include discussions about principles of universal design. She doesn't know what the plan is but they need to be aware of IMS work on accessibility. Ms Rothberg will write an introduction to the IMS Guidelines document and Dr. Abel will submit it. There will be a BRM and working meeting to consider specific interface actions that could be represented as visual icons and to define a core list of action icons for use in LET environment. SC35 will handle developing the visual icon standard later.

## 6. Other Business

6.1 Future Meeting Schedule 2008-04-15

6.2 Action Items from last meeting

6.2.1 N1609 – was provisionally disapproved on paper ballot with Dr. Frank's comments. When comments are integrated, U.S. Vote will be changed to approve.

6.2.2 N1610 - Mr. Twogood, Mr. Peoples and Dr Abel have been nominated to ANSI to be representatives at the Korea SC-36 Plenary.

6.2.3 Mr. Peoples has received no feedback on the proposal to appoint a liaison to TC230

6.2.4 N1619 Canada had submitted a contribution proposing Category A liaisons for CEN and LETSI. The document wasn't posted in time to be considered at Korea however, the Liaison with CEN is expected to be discussed at the Plenary. USNB would support establishment if CEN is actively involved in projects which may be of interest to SC36. The LETSI issue has been removed from the agenda and will be reintroduced in Stuttgart.

6.2.5 IMS Global is developing an IMS Content Packaging Specification Version 2. The specification has been in existence for 10 years and is very stable. ADL participated in its development so it is compatible with SCORM. Content packaging is also used outside SCORM and Korea wants to bring it into the Plenary as a new work item. USNB has two options for position – 1. Accept the proposal in the plenary to accept it as a new work item or 2. Invite South Korea to submit it for a ballot.

6.2.6 Mr Farance has suggested V36 become the body to establish US Standards (ANSI).

6.2.7 Other business

6.2.7.1 Raytheon proposed V36 to encourage Mr. Farance to submit items for submission of specifications to become ANSI standards. IMS seconded and vote was 5-0-0-1. Farance Inc had departed the telecon prior to the vote.

6.2.7.2 IMS has offered to allow invited experts from SC36 to participate in IMS work groups. Any members who agree to participate would be over and above any liaison relationship with SC36.

6.2.7.3 UK will fast-track all three SCORM books.

6.2.7.4 N1621 - The SC36 Secretariat will be turned over to Korea next year. Initially the agreement was that UK would provide the Secretariat for three years and then turn it over to Korea. The mandatory one year announcement has been made.

6.2.7.5 N1637 - New work items for Content Packaging will be put off until the Stuttgart plenary. An announcement will be made at the Korea plenary that IMS GLC content packaging version 1.1.4 exists. 1.1.4 is stable, has been in existence for 10 years and is internationally implemented. Work being done on version 1.2 will be submitted as a 3 part contribution to allow National bodies to do a thorough review and be eligible for submission as new work at the Stuttgart plenary.

6.2.7.6 N1630 - IETF/ARO – To use standards from agencies outside ISO, IEC, or ITU, JTC required a Referencing Explanatory Report to be filed with FDIS document at JTC1 justify each standard. Now, organizations can be recognized as an Approved Reference Organization so that all their standards are accepted. Mr Peoples recently completed the process for the Internet Engineering Task Force.

6.2.7.7 Dr. Frank asked about the process for getting papers published by the Marketing Group. He and two members of WG3 have submitted an abstract to the Inter-service/Industry Training, Simulation, and Education Consortium. Mr. Peoples informed Dr Frank that the process is to submit official ISO marketing materials to Mr Peoples as chair of SC36 and David Hyde as Secretariat. Conference and journal paper submissions describing SC36 standardization efforts are encouraged. Mr. Peoples encouraged those writing papers about SC36 to get in touch with the chair of the marketing RG when publications are in process.

## 7. Review of Action Items from this Meeting

7.1 Raytheon proposed that V36 encourage Mr. Farance to submit specification items to become ANSI standards. IMS seconded and the vote was 5-0-0-1. Mr Farance had departed the telecon prior to the vote.

## 8. Next Meeting:

2008-04-15 (proposed)

## 9. Adjournment - 4:01 PM Eastern